



Fakultät für Ingenieurwesen  
Facoltà di Ingegneria  
Faculty of Engineering

Bachelor in

# Industrial and Mechanical Engineering

2024/25



## At a glance

Degree class: L-9  
ECTS credits: 180  
Duration of the course: 3 years  
Courses will be taught in: Italian,  
German and English (trilingual)  
Places available: 70 EU + 4 Nicht-EU  
Campus: Bozen-Bolzano  
Tuition fees: ca. € 1350 per year



## Course description

This study programme is subdivided into four majors:

- **Mechanics;**
- **Energetics;**
- **Logistics and Production;**
- **Automation.**

The contents of the four majors have a strong common core and provide you with a comprehensive education in industrial mechanical engineering.

The major in Mechanics provides a further specialisation in the field of **mechanical engineering**. The major in Energetics focuses more on the study and design of **energy systems**, such as production and energy distribution as well as energy efficiency. These two majors guarantee optimal technical education and prepare students to gain admission to the Master in Industrial Mechanical Engineering or the Master in Energy Engineering at the Faculty of Engineering.

The major Logistics and Production especially deepens the knowledge in the field of **industrial production and management**. The major Automation focuses on topics of **industrial automation**.

Through a **strong partnership with hi-tech industry**, this major trains professionals in the 4.0 industry.

There are two study plan types for all four majors:

- study plan for full-time students (3 years),
- dual study plan (4 years).

## The Dual Study Programme

These nationwide unique dual study programmes are offered in collaboration with **Assoimprenditori Alto Adige**, the association of the local entrepreneurs. Students have the opportunity to combine studies and work. In this case **the duration of the programme is extended to four years**. In the first year you study full time whereas starting with the second year you'll be alternating work and study. Students can sign an employment contract with a company already participating in the programme or with a new one at the end of the first year.

If you choose this programme you'll gain **real work experience** in a company that has agreed to invest in your training and that will allow you to obtain your degree while working. **Learning by doing** and **projects** combined with **self-paced study** and specific **tutorship programmes** (company tutors and university tutors) are the success key of this awarded study program. Next to the knowledge of the specific study programme, students acquire **precious professional skills** like team-working and problem solving.

**Most of the students work in one of the six companies of the network Automotive Excellence Südtirol in South Tyrol. South Tyrol plays an important role in the international automotive sector: one in every three cars in Europe runs on technology from South Tyrol.**

## Structure of the course

All study programmes guarantee specific training in the field of **industrial engineering**. In the first year and a half, the teaching content of the four majors are almost identical and based on lectures in basic subjects such as mathematics, physics or materials science. In the following years, you'll specialise in the fields of mechanics, energy or economics and management depending on the chosen study programme.

The majors in Mechanics, Energetics and Automation are **propaedeutic studies**, which means they prepare for the continuation of studies in a master's degree in the fields of energetics, mechanics and automation. The major logistics and production is more **practically oriented** with contents in the fields of production, management and economy.

# Study Plan - Major in Mechanics

## 1st year

- 10 CP Mathematical Analysis I
- 6 CP General and Inorganic Chemistry
- 8 CP Geometry
- 6 CP Fundamentals of Information Science and Microcontroller Programming
- 8 CP Physics I
- 10 CP Mathematical Analysis II
- 6 CP Technical Drawing and Industrial Engineering Methods

## 2nd year

- 12 CP Materials Science and Structural Mechanics
  - 6 CP Materials Science and Technology
  - 6 CP Mechanics of Structures
- 6 CP Physics II
- 10 CP Production Systems and Industrial Logistics
- 6 CP Electrical circuits and Machines
- 10 CP Engineering Thermodynamics and Heat Transfer
- 6 CP Classical Mechanics
- 6 CP Fluid Mechanics
- 12 CP Free Choice Courses\*
- 6 CP Internship

## 3rd year

- 10 CP Mechanics of Machinery
- 8 CP Fluid Machines
- 6 CP Fundamentals of Machine Design
- 6 CP Machine Design
- 8 CP Manufacturing Technology
- 8 CP Factory and Plant planning
- 3 CP Specialized Language
- 3 CP Final Exam

### \* Free choice courses

Students can choose their preferred courses. Every year the Faculty publishes the list of free choice courses offered.

Students can choose between the study plan for full-time students and the dual study plan for

"working students". The dual study programme is designed for 4 years, four semesters are spent at the university and four at the company. For more information, please contact the faculty secretariat.

## Study Plan - Major in Energetics

### 1st year

- 10 CP Mathematical Analysis I
- 6 CP General and Inorganic Chemistry
- 8 CP Geometry
- 6 CP Fundamentals of Information Science and Microcontroller Programming
- 8 CP Physics I
- 10 CP Mathematical Analysis II

### 2nd year

- 12 CP Materials Science and Structural Mechanics
  - 6 CP Materials Science and Technology
  - 6 CP Mechanics of Structures
- 6 CP Physics II
- 10 CP Production Systems and Industrial Logistics
- 6 CP Electrical circuits and Machines
- 10 CP Engineering Thermodynamics and Heat Transfer
- 6 CP Classical Mechanics
- 6 CP Fluid Mechanics
- 12 CP Free Choice Courses\*
- 6 CP Internship

### 3rd year

- 10 CP Mechanics of Machinery
- 8 CP Fluid Machines
- 6 CP Industrial Electrical Applications
- 6 CP Fundamentals of Machine Design
- 6 CP Advanced Methods for Fluid Machine Design
- 8 CP Engineering Energetics
- 8 CP Factory and Plant planning
- 3 CP Specialized Language
- 3 CP Final Exam

### \* Free choice courses

Students can choose freely courses of their choice. Every year the Faculty publishes the list of free choice courses offered.

Students can choose between the study plan for full-time students and the dual study plan for "working students". The dual study programme is designed for 4 years, four semesters are spent at the university and four at the company. For more information, please contact the faculty secretariat.

## Study Plan - Major in Logistics and Production

### 1st Year

- 10 CP Mathematical Analysis I
- 6 CP General and Inorganic Chemistry
- 8 CP Geometry
- 6 CP Fundamentals of Information Science and Microcontroller Programming
- 8 CP Physics I
- 10 CP Mathematical Analysis II
- 6 CP Technical Drawing and Industrial Engineering Methods

### 2nd Year

- 12 CP Materials Science and Structural Mechanics
  - 6 CP Materials Science and Technology
  - 6 CP Mechanics of Structures
- 6 CP Physics II
- 10 CP Production Systems and Industrial Logistics
- 6 CP Electrical circuits and Machines
- 10 CP Engineering Thermodynamics and Heat Transfer
- 6 CP Operations Research
- 6 CP Economics for Engineers
- 12 CP Free Choice Courses\*
- 6 CP Internship

### 3rd Year

- 8 CP Digital Production Planning and Quality Control
- 6 CP Logistics and Transport
- 8 CP Factory and Plant planning
- 8 CP Manufacturing Technology
- 10 CP Mechanics of Machinery

- 6 CP Fundamentals of Machine Design
- 3 CP Specialized Language
- 3 CP Final Exam

**\* Free choice courses**

Students can choose courses of their choice. Every year the Faculty publishes the list of free choice courses offered.

Students can choose between the study plan for full-time students and the dual study plan for "working students". The dual study programme is designed for 4 years, four semesters are spent at the university and four at the company. For more information, please contact the faculty secretariat.

## Study Plan - Major in Automation

### 1st Year

- 10 CP Mathematical Analysis I
- 6 CP Economics for Engineers
- 8 CP Geometry
- 6 CP Fundamentals of Information Science and Microcontroller Programming
- 8 CP Physics I
- 10 CP Mathematical Analysis II

### 2nd Year

- 10 CP Production Systems and Industrial Logistics
- 6 CP Physics II
- 12 CP Materials Science and Structural Mechanics
  - 6 CP Materials Science and Technology
  - 6 CP Mechanics of Structures
- 6 CP Optimization
- 6 CP Engineering Thermodynamics and Heat Transfer for Mechatronics
- 8 CP Digital Production Planning and Quality Control
- 12 CP Free Choice Courses\*
- 6 CP Internship
- 6 CP Electrical circuits and machines

### 3rd Year

- 12 CP Systems and Control
  - 6 CP Systems and Control



- 6 CP Systems and Control Laboratory
- 6 CP Fundamentals of Hydraulics and Pneumatics
- 6 CP Programmable Controllers for Industrial Automation
- 6 CP Fundamentals of Machine Design
- 10 CP Mechanics of Machines and Mechanism for Automation
- 6 CP Reverse Engineering and Rapid Prototyping
- 8 CP Factory and Plant Planning
- 3 CP Specialized language

#### \* Free choice courses

Students can choose their preferred courses. Every year the Faculty publishes the list of free choice courses offered.

Students can choose between the study plan for full-time students and the dual study plan for "working students". The dual study programme is designed for 4 years, four semesters are spent at the university and four at the company. For more information, please contact the faculty secretariat.

## Exchange programmes and internships

Currently we offer exchange programmes with partner universities all over the world and a broad cooperation network with Italian and foreign businesses where you can carry out your compulsory internship of 150 hours.

## Company-financed scholarships

Agreement with Unternehmerverband Südtirol/Assoimprenditori Alto Adige for the financing, by the companies involved, of three-year scholarships to 10 students worth 10,000 euros each for those admitted with the highest scores. The companies involved in the academic year 2021-2022 are: adddam, Athesia Druck, Duka, GRUBER Logistics, Microtec, Oberalp Group, Würth. The companies involved in the academic year 2022-2023 are: Finstral, Holz Pichler and Würth. The list of companies involved in the 2023/24 academic year are: Zirkonzahn and Enetec.

## Career opportunities

Graduates of the **Major in Mechanics** work as freelance professionals or for companies in the mechanical, electromechanical or plant sectors, in automation, in production systems, energy conversion and related fields in energy companies, in most manufacturing industries, in services companies, for the government or the local authorities.

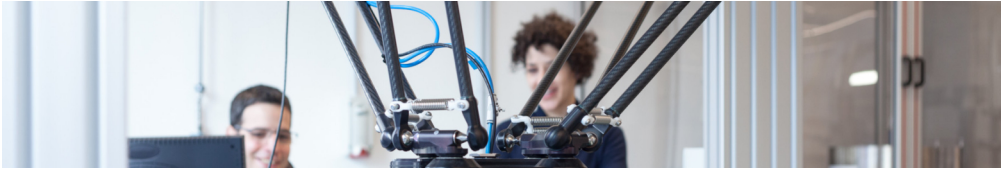
The **Major in Energy**, in particular, provides specific training to those students who want to work in the sector of electricity providers, designing and setting up energy production systems with a special focus on technology aimed at producing energy from renewable sources.

Graduates from the **Major in Logistics and Production** will be able to work – as freelancers,

employees or managers – for manufacturing companies, service providers and for the public administration. They will be specialists in the management of materials and in Supply-Chain Management; in the organization of production systems (production planning and control), in business organization and production processes; in Logistics, Quality Management, Project Management and Controlling.

The **Major in Automation** prepares for activities and a career in the following areas: system integrator or user of automation components, R&D, process engineering, process quality (quality assurance and management), production planning and control, maintenance, lean manufacturing, production management, plant management.

Well prepared and ready for the job market. On the website of AlmaLaurea you can check statistical data about **graduates' satisfaction** and their **employability**.



## Bachelor in Industrial and Mechanical Engineering

2024/25

### Application and Admission

You can find all you need to know in order to apply and gain admission to this study programme by browsing through the information below.

### Deadlines and important dates

#### Early Bird Application

Application: 01/03 - 07/05/2024 (by noon local time)

Language exam (online)s: 18/03/2024 (fully booked) and 17 - 18 - 19 and 22 - 23/04/2024 (registration: 25/03 - 09/04/2024)

Admission exam (online): 14/05/2024 at 3 pm local time

Publication of ranking lists: by 28/05/2024

Payment of the 1st instalment of the tuition fees: by 06/06/2024 (by noon local time)

Enrolment: from 12/07 - 06/08/2024 (by noon local time)

#### Late Application (only for EU citizens)

Application: 29/05 - 10/07/2024 (by noon local time)

Language exams (online): 24 - 29/06/2024 (registration: 29/05 - 16/06/2024)

Admission exam (online): 16/07/2024 at 3 pm local time

Publication of ranking lists: by 30/07/2024

Payment of the 1st instalment of the tuition fees: by 06/08/2024 (by noon local time)

Enrolment: from publication of the ranking list until 06/08/2024 (by noon local time)

#### Additional Application Session (only for EU citizens)

The Faculty can open additional application sessions for single study programmes in August and in September if there are available spaces. More information on additional sessions will be published in due course.

#### Preparatory courses and Freshers Days

Intensive language courses: 02 - 20/09/2024 (Monday to Friday, 6 h/day)

Mathematics pre-course: 23/30 - 04/10/2024

Freshers Days: 30/09 - 01/10/2024

#### 1st semester

Classes: 30/09 - 23/12/2024

Holidays: 24/12/2024 - 06/01/2025

Classes: 07/01 - 25/01/2025

Exams: 27/01 - 15/02/2025

### **2nd semester**

Classes: 03/03 - 17/04/2025

Holidays: 18- 21/04/2025

Classes: 22/04 - 14/06/2025

Exams: 16/06 - 12/07/2025

### **Autumn session**

Exams: 25/08 - 27/09/2025

## **Available places**

EU citizens and citizens given parity of treatment

Early Bird Application: 50

Late Application: 20

Non-EU citizens (living abroad)

Early Bird Application: 4

The programme will only be offered if a minimum of 30 newly enrolled students is reached. For the dual study programme this limit is 10 and will have to be checked at the end of the first year.

## **Entry requirements**

To gain admission to the programme you need one of the following qualifications:

- a secondary school leaving certificate (Italian system)
- equivalent qualification obtained abroad.

Foreign school leaving certificates are considered equivalent if obtained after 12 years of education. In this case, you furthermore must have attended at least the last two years in the foreign school system (e.g. Irish Leaving Certificate: it is not enough to attend one year and obtain the foreign certificate).

The Italian Ministry of Education, University and Research has set specific admission requirements for holders of certain certificates (e.g. American high school diplomas, British and Greek certificates). For more information: [apply@unibz.it](mailto:apply@unibz.it) (Advisory Service).

To be admitted, you must fulfil the language requirements indicated in the section "Language requirements".

According to national regulations, simultaneous enrolment in a maximum of 2 programmes is possible (however, the two programmes must not belong to the same class, e.g., L-18/L-18 and must differ for at least 2/3 of the course contents).

## **Language requirements**

The official teaching languages are German, Italian and English. Therefore, the following language requirements apply, otherwise you will be excluded from the admission procedure:

#### **Entry level (to gain admission)**

1st language: B2

2nd language: B2

3rd language: no level required

A B1 level in the third language is the minimum requirement for taking curricular examinations in that specific language.

Please note that if the first semester of your study programme is only taught in English and your third language is English, you will have to certify at least a B1 level in English by mid-January to be able to take all the curricular exams scheduled for the first semester.

#### **For the dual study majors the entry levels are:**

1st language: B2

2nd language: B1

3rd language: no level required

#### **Exit level (to graduate)**

1st language: C1

2nd language: C1

3rd language: B2

The levels of the Common European Framework of Reference apply.

Your first language is the language in which you have the highest level of proficiency (B2 or C1). Your third language is instead the language in which you are weaker (or in which you are an absolute beginner).

You can demonstrate your language proficiency (in the section “upload language certificates” and/or “enrol for language exams”) after you have created an application in the section “create/manage applications”. The certification is mandatory for the first and second language, for the third language it is recommended (from B1 onwards).

- In case your final certificate has been awarded by an **Italian** public institution, you need to submit a self-declaration.
- In case your final certificate has been awarded by a **foreign** public institution, you need to upload diploma scanned copy of the original.

#### **You can demonstrate language proficiency through:**

1. **the main teaching language in your final high school year** if German, Italian or English (recognised as C1) (Latin upper secondary schools: recognised as B2 in German and Italian). **Foreign qualifications:** If the main teaching language is not clearly stated on your high school diploma, please also upload a letter/document issued by your high school stating the medium of instruction.
2. **a bachelor or master degree** in Italian, German or English (recognised as C1). unibz graduates must upload the language certificates obtained and/or declare that they have passed language exams at the unibz Language Centre (B2, B2+ or C1). **Foreign qualifications:** If the teaching language is not clearly stated on your University degree,

please also upload a letter/document issued by your University stating the medium of instruction during your studies.

3. **a recognised language certificate** (see the list of recognised certificates) If you cannot upload the certificates, you can send them by e-mail as PDF files or deliver them in person to the Language Centre by the application deadline (see “Deadlines” section).
4. **language exams organised by the unibz Language Centre.** You can register for these exams online through the application portal (in the section “enrol for language exams”) after you have filled out your application in the section “create/manage applications”. The registration periods are indicated in the “Deadlines” section. If you start your application outside a language exams registration period, you must return to the portal during one of the periods indicated above in order to register for an exam. Information regarding the structure of the language proficiency exams, their duration, their administration, and typical processing time for the publication of the results can be found on the following webpage.

Please note that you can only register for **B2 level exams**.

For information on studying in three languages also visit the following page.

### **Secondary schools in a foreign country/Bi- or multilingual schools**

If the foreign language proficiency levels (for German, Italian, or English) are explicitly indicated on the diploma of graduation according to the Common European Framework of Reference (i.e., B1, B2 or C1), and if all four language abilities (reading, listening, speaking, writing) have been assessed, then the indicated levels will be accepted as a proof of proficiency for the second and/or third language.

Please upload your school leaving certificate to the application portal in the section “upload language certificates” under the respective language. The Language Centre will decide on its recognition.

### **Third language/Intensive language courses in September**

If you have already acquired a language certificate in the third teaching language, please upload it to the portal. If you are not able to certify your language competence in the third language and you are admitted to unibz, you will have to take a placement test. You will receive further information about the test by e-mail. Based on the result of the placement test, you will be assigned to a certain learning path so that you will be able to reach level B2 as soon as possible.

If you are an absolute beginner in the third language, or if you have a level below B2, you may attend a three-week intensive language course during the pre-semester session in September in order to start the learning path.

The dates of the extensive courses are indicated in the “Deadlines” section. Beginner courses (A1) will be offered exclusively during the pre-semester intensive course session in September will no longer be offered during the academic year. Therefore, absolute beginners should start their learning path for the third language by attending the intensive courses in September.

There will be extensive courses (4 hours per week) during the semesters and intensive courses (6 hours per day) during the time between semesters.

The language courses offered by the Language Centre are **free of charge** and aim to help the

students reach the following target levels in the third language:

- B1 level by the end of the 1st year;
- B2 level by the end of the 2nd year.

## Online application

Your application must be submitted online through the Application Portal. The deadlines are indicated in the “Deadlines” section.

- You need to create an account and upload a valid ID card or passport (front/back). Please note: if your document is invalid, incomplete or unreadable, you will be excluded from the admission procedure;
- Fill in the online form and upload the attachments listed under “Admission procedure”;
- If you gained your qualification abroad, you must also upload the diploma of your qualification: if you are not yet in possession of the diploma, you’ll need to upload it upon enrolment;
- Complete and submit the online application by the deadline. Once the application has been sent, it cannot be modified. Filled-in forms which have not been sent correctly will not be taken into consideration.

**Please note:** Mendacious declarations will be criminally prosecuted and will result in the automatic exclusion from the ranking list.

### EU-Citizens and equivalent

You might apply for more than one study programme. If you are excluded in the first session, you might apply again in the second one.

#### Considered as equivalent are:

1. Citizens from Norway, Iceland, Liechtenstein, Switzerland, San Marino and the Vatican City State;
2. Non-EU citizens with a valid permit to stay in Italy (see article 39, paragraph 5 of decree no. 286 of 25.07.1998: “**permesso di soggiorno**” (residence permit) for work, family reasons, political or humanitarian asylum, religious reasons). In this case, you apply directly to the University as described above and must submit a copy of your valid permit to stay. A permit to stay for study reasons or a visa for tourism is **not** sufficient. If the permit has expired, you must attach a renewal request.

**Please note** that if you do not upload the permit in the application portal, you will be automatically considered a non-EU citizen living abroad and therefore subject to the admission procedure through the Italian authorities in your country of origin.

### Non-EU-Citizens (living outside of Italy)

Only one application period is offered. After the deadline it is not possible to apply anymore. Application fee: € 50. The fee is an administration fee and is non-refundable.

Once the ranking list has been published, if you have gained admission, secure it by paying the first instalment and then start your visa application on the University portal. The application on University is mandatory, otherwise you will not be allowed to enrol. On University you

can apply for one study programme only.

At the beginning of September, you must also sit a separate Italian language test before you can enrol.

## Admission procedure

The selection procedure is divided into two parts:

### 1. Admission Exam (max. 60 points):

A multiple choice test will give information about the prior knowledge of the applicants in the field of logic, mathematics and science subjects.

The admission test will take place online on the dates you will find under "Deadlines and important dates"

The result of the admission test in one of these dates remains valid for the admission procedure of the current academic year.

### 2. Evaluation of the High School curriculum (max. 40 points):

this will be based on the marks of the third-last year and penultimate year of secondary school. The marks for behaviour, religion and physical education are not taken into consideration.

Here you can find an example of the admission exam and also the topics suggestions.

**In the application portal, you shall:**

- Insert, using self-declaration, your grades for the subjects of your third-last and penultimate secondary school year. **Please note:** mendacious declarations will be sanctioned by criminal law and will result in your automatic exclusion. Final marks of your third-last year and penultimate year of secondary school\* must be self-declared in the online application form.

**In the event of self-declared years being concluded abroad, a copy of the relevant school report cards must be uploaded in the portal.**

- Upload the official translation of your school report cards into Italian, German or English if needed;

[\*] If you omit to indicate the final grades of the third-last and penultimate year of secondary school, the Admission Committee will assign you a final grade equal to the passing grade of the school year you have not provided a certificate for.

[\*] If you have attended a school whose system differs substantially from the Italian system and you do not have the reports with the final grades of the third-last and/or penultimate year of study of your secondary school, the Admission Committee reserves the right to evaluate the possible final reports of the secondary school that refer to years different from the penultimate or third-last.

The dual study programmes are offered under condition of minimum 10 enrolled students. If this minimum number of students is not reached, the enrolled students can request the refund of the registration fee or they have the possibility to switch to the full-time programmes.



## Ranking lists

The Admission Committee will only evaluate the documents uploaded in the portal by the application deadline. The ranking lists with the admitted students will be published here: <https://www.unibz.it/en/applicants/ranking-lists/> and are only valid for the respective academic year.

## Additional learning obligations

If on the day of the exam the Admission Committee evaluates your prior knowledge as inadequate, you may be assigned additional learning obligations to be achieved by the end of the first academic year.

In order to get prepared for the additional learning obligations test, preparatory courses are offered in the weeks before the beginning of the first semester. In particular, the courses are taught as intensive courses in which the basic concepts of mathematics, physics, biology and chemistry are dealt with. The additional educational debt is absolved by passing a special examination. Specific dates will be scheduled to take the exams during the first year.

The OFA-exam must be passed within the first academic year of study and is an essential prerequisite for taking the curricular exams of the years following the first. If you have not passed the OFA exam in one of the sessions planned, you will be not able to enrol in the second year of study; consequently, you will be enrolled in the first year again.

## Secure your admission and enrolment

If you have been admitted to more than one study programme, you can secure your admission for a maximum of 2 programmes by paying the designated rate twice.

### **1. Choose the study programme and pay the fees (to secure your admission) in the application portal.**

The deadlines are indicated in the “Deadlines” section.

If you do not meet this deadline, you will automatically be excluded and the next applicant in the ranking list will be admitted.

For EU citizens and citizens given parity of treatment only: any remaining places of the early bird application, will be offered in the late application.

**Please note** that you do not gain full student status by only paying the tuition fees. This status will only be acquired upon enrolment. If you have secured your admission, there will be no refund of the tuition fees unless you do not pass your secondary school final exam or, in the event of non-EU applicants living abroad, you do not receive the documents necessary for enrolment from the Italian authorities in your country.

### **2. Enrol online in the application portal.**

The deadlines are indicated in the “Deadlines” section.

Enrolment is recommended as early as possible, so you have the possibility to upload incomplete documents before the deadline.

If you do not meet the enrolment deadline, you will be excluded and the next applicant in the

ranking list will be admitted.

**If you have gained your secondary school qualification in Austria or Germany or if you have a European Baccalaureate, you must upload the secondary school diploma.**

**If you have gained your secondary school qualification abroad in one of the Countries that are signatories to the Lisbon Convention (except Austria and Germany) or if you have a Diploma of the International Baccalaureate, you must upload:**

- the secondary school diploma
- the official translation of the secondary school diploma into Italian (not necessary if the diploma has been issued in German or English)
- the Statement of **Correspondence** of your secondary school diploma, to be downloaded from the ARDI - Automatic Recognition Database - Italy

**If you have gained your secondary school qualification abroad in a country that is not a signatory to the Lisbon Convention, you must upload:**

- the secondary school diploma
- the official translation of the secondary school diploma into Italian (not necessary if the diploma has been issued in German or English)
- the Statement of **comparability** and verification of your secondary school diploma, issued by the Italian Information Centre on Academic Mobility and Equivalence (CIMEA)

**unibz performs the necessary checks on your foreign qualification and in case of doubt reserves the right to request additional documents.**

**Please note** that if you do not possess a valid admission qualification, you can be excluded with Rector's decree even after enrolment.

**If you are a non-EU citizen living abroad:**

Once you are eligible for admission (check the ranking lists) and have also applied on University, the Italian Authorities in your own country will issue you the entry visa for studies/university. This will allow you to arrive in Italy to sit the Italian-language test (for bachelor programmes) and to enrol for the study programme that you have applied for.

The Italian-language test, which all students applying for bachelor programmes must sit, usually takes place at the beginning of September in Bozen-Bolzano. Students might also sit the oral exam online.

According to Italian law, within 8 working days of your arrival in Italy, you must have applied for the residence permit: as soon as you arrive, get in touch with the Advisory Service and you will be given the necessary information for starting the procedure.

Once you will obtain your residence permit (permesso di soggiorno), you have to hand it in at the Student Office personally or via e-mail.

**Students intending to transfer from another Italian University to unibz** have to submit to the Student Office - at the beginning of the academic year - a copy of the transfer application presented at the university of provenance.

## Tuition fees

Fees amount to € 1373

- **1st instalment (€ 773):** includes the provincial tax for the right to study of € 173 and a revenue stamp of € 16.
- **2nd instalment (€ 600):** must be paid by March of the following year.

Delayed payment of the second instalment will result in a fine being levied. If you have not paid the tuition fees, you will be unable to take exams and will not be able to transfer to other universities or other study programmes.

If you drop out of a programme, interrupt your studies or are excluded from studies, you are not entitled to reimbursement of the fees.

Exemption from the tuition fees (and the provincial tax) is granted to:

- Students with a disability recognized under article 3, paragraph 1, of Law No 104/1992, or with a disability up to or exceeding 66%: the disability certificate, issued by the health authorities, must be handed in at the beginning of the academic year.
- Foreign students who have been granted a scholarship from the Italian government.

Students who benefit from a scholarship granted by the Autonomous Province of Bozen-Bolzano are entitled to receive a refund of the tuition fees.

## Recognition of credit points from previous studies

Credit points from previous university studies can only be recognised after enrolment if the exams taken at the university of provenance are equivalent in content to those offered at unibz. You can fill out the application after enrolment.

The Advisory Service provides support regarding your choice of study. In many cases a simple call or a short request is enough to get the relevant information (Tel. +39 0471 012100).

## **Advisory Service**

Universitätsplatz 1 - piazza  
Università, 1  
Italy - 39100, Bozen-Bolzano  
Tel +39 0471 012100  
Fax +39 0471 012109  
[apply@unibz.it](mailto:apply@unibz.it)

## **Opening Hours**

Tuesdays: 10:00-12:00  
Thursdays: 14:00-16:00

Alternatively, you may call us  
throughout the week or book an  
online appointment