The Dean of the School of Economics and Management

In view of art. 23 c. 2 of law no.240 of December 30 2010;

in view of the resolution of the School Council of the School of Economics and Management dated 27.04.2012 no. 51;

announces

that at the School of Economics and Management there is the following teaching post to be assigned for the following period: from September 17th 2012 to September 28th 2012 by means of service contract:

Bachelor in Tourism, Sport and Event Management (L-18)

Ref.	Course	Degree class	Sector	Teaching language
TSE-3 30 lecture hours	Preparatory course in Mathematics - Mathematics for Economists (*)	L-18	SECS-S/06	English

(*) *Preparatory course in Mathematics for students who pre-enrolled in the Bachelor in Tourism, Sport and Event Management. The course will take place at the Bruneck/Brunico campus.*

The teaching appointment is conferred subject to the activation of the bachelor/master courses by the School Council.

1. Validity of the ranking list

On the basis of the applications presented, a ranking list based on merit is drawn up to be consulted, when the occasion arises, in order to confer the teaching appointment
Should a candidate turn down an appointment he/she is excluded from the ranking list for the remaining period of its validity.

The appointment will not be conferred to the first eligible candidate on the ranking list if :

a) it can be assigned to a professor or researcher who is nominated for tenure of the School of Economics and Management of the Free University of Bozen-Bolzano after the publication of this announcement and before the stipulation of the contract with the eligible candidate from the ranking list.
b) it can be assigned to a researcher with a fixed-term contract (RTD), who is employed by the School of Economics and Management of the Free University of Bozen-Bolzano after the date on which this advertisement has been published and before the contract has been signed by the first candidate

on the ranking list;

c) it can be assigned to a researcher with a fixed-term contract (RTD) of the School of Economics and Management of the Free University of Bozen-Bolzano, who chose the new legal and financial conditions of researchers with fixed-term contracts (RTD) of the Free University of Bozen-Bolzano after the date on which this advertisement has been published and before the contract has been signed by the first candidate on the ranking list.
d) if it can be assigned to a permanent professor or researcher of the School of Economics and Management of the Free University of Bozen-Bolzano who comes back to duty after a period of absence owing to sickness/accident, maternity/paternity leave, extended leave, sabbatical leave, research leave or after an extended period of absence for other reasons, or if it can be assigned to a part-time permanent professor or researcher of the School of Economics and Management of the Free University of Bozen-Bolzano who opts for a full time contract after the publication of this advertisement and 30 calendar days before the beginning of each semester in which the contracted lecturer has his/her teaching activity.
e) it can be assigned to a researcher with a fixed-term contract, who takes up his/her job after a period of sick/accident-leave, maternity/paternity leave or after a period of longer absence for other reasons, after the publication of this advertisement and 30 calendar days before the beginning of each semester in which the contracted lecturer has his/her teaching activity.

Before the beginning of each semester in which the contracted lecturer has his/her teaching activity , respecting the 30-calendar day period of notice, after informing the contracted lecturer, the Free University of Bozen-Bolzano reserves the right to withdraw from the contract if:

a) the teaching course(s) mentioned in the contract should be assigned to a professor or researcher who is nominated for tenure of the School of Economics and Management who performed his services successively to the stipulation of the contract of the first professor in the ranking list;
b) the teaching course(s) mentioned in the contract are/is assigned to a researcher with a fixed-term contract (RTD) employed by the School of Economics and Management after the date in which the contract with the lecturer ranked first has been signed;
c) the teaching course(s) mentioned in the contract are/is assigned to a researcher with a fixed-term contract (RTD) employed by the School of Economics and Management of the Free University of Bozen-Bolzano who chose the new legal and economic regime of the researchers with fixed-term contract (RTD) of the Free University of Bozen-Bolzano successively to the date in which the contract with the lecturer ranked first has been signed;
d) the teaching course(s) mentioned in the contract should be assigned to a permanent professor or researcher of the School of Economics and Management of the Free University of Bozen-Bolzano who comes back to duty after a period of absence owing to sickness/accident, maternity/paternity leave, extended leave, sabbatical leave, research leave or after an extended period of absence for other reasons, or if it can be assigned to a part-time permanent professor or researcher of the School of Economics and Management of the Free University of Bozen-Bolzano who opts for a full time contract;
e) the teaching course(s) mentioned in the contract are/is assigned to a researcher with a fixed-term contract, who takes up his/her job after a period of sick/accident-leave, maternity/-paternity leave or after a time of longer absence for other reasons.

In case of premature termination of the contract, the lecturer under contract cannot claim any indemnity.

According to legislative decree no. 165 of 30.03.2001, article 53, paragraph 7, contracted lecturers are not entitled to accept any kind of remunerated contract if this has not been expressly authorized beforehand by the institution to which they are affiliated. The University reserves the right to revoke any contract that has been assigned to the first eligible candidate on the ranking list if s/he is an employee of an institution of the Public Administration and does not produce the authorization issued

by the institution to which s/he is affiliated.

2. Procedures for presenting the applications

Applicants should send their application including a CV, quoting the reference number and indicating explicitly their proficiency in the teaching language.
The candidates will also have to indicate their proficiency in the three official teaching languages (Italian, German and English).
The application may be submitted according to the model provided in attachment 'A' and must be handed in to the following address by and no later than the deadline of **04.06.2012**

Free University of Bozen-Bolzano
School of Economics and Management
to the attention of: Ms Natascia Mutta
piazza Università, 1 - P. O. Box 276
I-39100 Bozen-Bolzano

The date when the application is received in the Faculty Administration (stamp) is what is taken into consideration when determining acceptance of the application.

The applications (see attachment 'A') may be presented in the following ways:
1) handing in the application personally (office hours of the Faculty Administration of the School of Economics and Management: Monday - Friday from 08:30 to 12:30 and from 14:00 to 17:00);
2) sending the application by mail;
3) sending the application by fax (+39 0471 013099) or by email (Recruitment_Economics@unibz.it).

In cases n. 2) and 3) a copy of some form of identity (identity card, passport, driving licence) must be attached to the application, otherwise the candidate will be excluded from the present selection procedures.
The University accepts no responsibility for applications that fail to reach their destination owing to third party mistakes or technical flaws that prevent their arrival.
The University accepts no responsibility for cases in which the candidates are untraceable or when the communications are undeliverable because of imprecise indications of the address, or belated or lack of notification on the part of the candidate regarding a change of the address declared in the application.
The University accepts no responsibility for mail going astray whether third parties are to blame, or whether this is attributable to mishaps, or to *force majeure* and which, in any case, is in no wise ascribable to the University. It accepts no blame when the return delivery slip indicating receipt of the application, of documents or of communications relating to the selection procedures fails to arrive.
If the candidate's address differs from that of his/her place of residence, again the University is exempt from responsibility should a registered letter with notification of receipt arriving at the place which the candidate had specified as his address during the period of selection, fail to reach him/her.

3. Requirements for competing in the selection procedures

Candidates are eligible for selection if they are in possession of a four-year undergraduate degree (Bachelor) or a Master degree or an equivalent qualification in the advertised subject, or in related fields.
The candidate has to be able to teach in the official teaching language of the advertised subject. The candidate's language skills can be certified by submitting, together with the application, any language certificates obtained or by proven teaching experience in the official teaching language of the advertised subject.

Candidates must not have received any negative evaluation of their teaching activities in the advertised subject or in a related field in the past three academic years.
The candidates need to have had a number of years of scientific and/or teaching experience at university level in the advertised subject or in topics related to it.
The candidates also need to have published at least one monograph or an article in a qualified journal with a certain impact on the scientific community.

4. Selection

Qualifications are the criteria for assessing candidates.

5. Priority qualifications

The National Scientific Habilitation obtained according to art. 16 of law no. 240 of December 30, 2010, is seen as a preferential qualification for the attribution of the teaching contracts.
A PhD or an equivalent qualification in subjects connected to the subject in this announcement or any similar subjects are also considered as a preferential qualification, as is the publication of papers in international journals of a high academic level and qualifications needed to ensure an outstanding level of teaching and lecturing experience as well as research.

In the event that applications with these features are not received, applications with the best professional and academic requisites necessary for teaching will be considered.

In order to evaluate the applications, the evaluation committee will examine the candidate's knowledge of the official language of the advertised subject as well as any official teaching evaluations obtained in the advertised subject or in a related field which have either been handed in by the candidate or are available at the Free University of Bozen-Bolzano.

6. Why applications will be rejected

- the applications are not signed by the candidate;
- the applications are not handed in by the deadline indicated in the advertisement;
- the applications are sent in by fax, mail or other electronic means without an attached copy of a document proving identity (identity card, passport, driving licence);
- the applications are sent in by candidates who are not in possession of the requirements needed as listed in point 3);
- applications handed in by candidates who are relatives or relatives through marriage (including to the 4th degree) with a professor belonging to the Faculty which has published the announcement or with the Rector, the Managing Director or a member of the University Council of the Free University of Bozen-Bolzano.
- applications handed in by candidates who have criminal convictions that, under current legislation, have temporarily or permanently disqualified them from public office. *(Any further criminal convictions, even after final sentences in a criminal proceeding where the sanction has been requested or where sentences have been pronounced but which allows the defendant the benefit of not having a criminal record as per article 175 c.p., will be regarded by the Free University of Bozen/Bolzano as a means to exclude the candidate from the selection procedure based on compatibility with the advertised position and the university environment)*

7. Incompatibility

The positions of contract lecturer and teaching assistant for the same subject cannot be held by the same person.

8. Publication of the ranking list

The deliberation of the School Council concerning the approval of the ranking list of eligible candidates is put up on the School's official notice board together with the ranking list itself (piazza Università, 1 - 39100 Bozen-Bolzano).
Furthermore, the ranking list of eligible candidates, together with the number and the date of the above-mentioned deliberation of the School Council is published on the website of the Free University of Bozen-Bolzano (under 'vacant positions').

9. Notifying the candidates of the conclusion of the selection

The publication of the ranking list together with the number and the date of the corresponding deliberation of the School Council, as in point 8 of the present selection procedure, replaces the notification sent to the individual candidates.

10. Legal measures

Within 60 days of the publishing of that same administrative measure on the official notice board of the School of Economics and Management as in point 8 of the present selection procedure, a petition can be lodged against that same administrative measure with the Regional Administrative Court of Law of Bozen-Bolzano.

11. Regulations concerning the protection of personal data

With reference to the regulations in legislative decree no. 196 of 30th June 2003, , "Code regarding the protection of personal data", the Free University of Bozen-Bolzano, as the holder of the data regarding the present selection, declares that the data contained in the applications are processed digitally solely for the purpose of the selection procedures and that the paper work of the relative acts is filed in the archives.

The candidates enjoy the rights as in article 7 of the legislative decree quoted above, among which figure the right to access the data that concern them, as well as other complementary rights among which the right to update, rectify, complete or cancel data that are erroneous, incomplete or collected in terms that do not comply with the law. With legitimate motives they may also raise opposition to the processing of the above mentioned data.

12. The person in charge of the procedure

In accordance with law no. 241 of 7th August 1990, and with successive modifications and integrations, the person in charge of the procedure of the present selection is Dr. Andrea Caser, (piazza Università, 1 - 39100 Bozen-Bolzano) - telephone +39 0471 013002, fax +39 0471 013099.

The Dean Professor Maurizio Murgia

Published on the notice board of the School of Economics and Management in Bozen-Bolzano on 14.05.2012