

Master in

# Accounting and Finance

2022/23



## At a Glance

Degree class: LM-77  
 ECTS credits: 120  
 Duration of the course: 2 years  
 Courses will be taught in: Italian,  
 German and English (trilingual)  
 Places available: 70 EU + 5 non-EU  
 Campus: Bozen-Bolzano  
 Tuition fees: € 1350 per year





## Course description

The Master in Accounting and Finance prepares you for a career as a business manager, consultant, financial specialist, accountant and auditor.

Our programme will enable you to navigate the **digital transformation of companies and financial markets**. You will acquire the skills to become a successful player in the world of finance. The study programme provides technical knowledge in: financial reporting and control management, financial risk management and optimisation of investment portfolios, management of corporate risks and operational and financial restructuring. This knowledge ensures understanding of corporate dynamics and interpretation of its transformations.

## Structure of the course

The courses offered include disciplines from the fields of accounting, finance, law, management, economics. Students can choose among three study tracks.

The curriculum has a **practice-oriented approach** that exposes students to best practices of management through case-based teaching, small-scale laboratories, presentations by guest speakers and simulations of professional tasks of various complexity. The teaching material is developed **in cooperation with professionals**, as well as with **financial organizations** or **consulting firms**.

# Study Plan - Track Professional Accounting and Auditing

## 1st Year

- 12 CP Economics for Accounting and Finance
  - 6 CP M-1 Macroeconomics
  - 6 CP M-2 Industrial Economics
- 6 CP Applied Statistics for Accounting and Finance
- 6 CP Advanced Accounting
- 6 CP Advanced Financial Statement Analysis
- 3 CP Data Analytics, Big Data and Blockchain
- 6 CP Financial Mathematics
- 9 CP Advanced Corporate Finance (FIN II)
- 6 CP Advanced Business Law

## 2nd Year

- 6 CP Advanced Auditing
- 6 CP Advanced Taxation Law
- 6 CP Corporate Bankruptcy and Reorganisation
- 3 CP Lab in CPA exam
- 3 CP Advanced Specialized Language Course for Accounting and Finance 1\*
- 3 CP Advanced Specialized Language Course for Accounting and Finance 2\*
- 6 CP Academic Writing and Research Skills\*
  - Complementary Subject (one of the following):
    - 6 CP International Contract Law
    - 6 CP Corporate Restructuring, M&A
    - 6 CP Measuring and Driving Corporate Performance
    - 6 CP Modeling Financial Statement
    - 6 CP Corporate Governance
    - 6 CP Banking and Financial Law
    - 6 CP Advanced Italian Accounting Standards
- 12 CP Free Choice\*\*
- 6 CP Internship
- 15 CP Final Thesis

**\* English, German, Italian Advanced Specialized Language Course for Accounting and Finance**  
Students cannot sit these exams in the language in which they sat their final exam at secondary school.

Students who have reached the exit language levels by the deadlines communicated by the Faculty Secretariat can choose to attend the Academic Writing and Research Skills course instead of the Specialized Language 1 and 2.

Students who graduated in a Ladin school in South Tyrol have to sit the English language exams and can choose between German or Italian for the others. They have to communicate their option to the Faculty Secretariat.

Students who graduated in a language different from the three unibz official teaching languages must choose the two languages in which they intend to sit the language exams. They have to communicate their option to the Faculty Secretariat.

### **\*\* Free Choice Courses**

Students can choose free choice courses during their 2nd year. Every year the Faculty publishes the list of free choice courses offered.

## **Study Plan - Track Finance and Financial Markets**

### **1st Year**

- 12 CP Economics for Accounting and Finance
  - 6 CP M-1 Macroeconomics
  - 6 CP M-2 Industrial Economics
- 6 CP Applied Statistics for Accounting and Finance
- 6 CP Advanced Accounting
- 6 CP Advanced Financial Statement Analysis
- 3 CP Data Analytics, Big Data and Blockchain
- 6 CP Financial Mathematics
- 9 CP Advanced Corporate Finance (FIN II)
- 6 CP Advanced Business Law

### **2nd Year**

- 6 CP Corporate Restructuring, M&A (FIN II)
- 6 CP Risk Management and Derivatives
- 6 CP Financial Econometrics
- 3 CP Lab in Financial Trading
- 3 CP Advanced Specialized Language Course for Accounting and Finance 1\*
- 3 CP Advanced Specialized Language Course for Accounting and Finance 2\*
- 6 CP Academic Writing and Research Skills\*
  - Complementary Subjects (one of the following):
    - 6 CP Banking and Financial Law
    - 6 CP AI and Financial Decision Making

- 6 CP Corporate Governance (FIN III)
- 6 CP Asset Management and Performance Analysis (FIN III)
- 6 CP Banking Business Models and Bank Financial Statement Analysis (FIN III)
- 6 CP Financial Engineering and Quantitative Investment Strategies
- 12 CP Free Choice Courses\*\*
- 6 CP Internship
- 15 CP Final thesis

**\* English, German, Italian Advanced Specialized Language Course for Accounting and Finance**

Students cannot sit these exams in the language in which they sat their final exam at secondary school.

Students who have reached the exit language levels by the deadlines communicated by the Faculty Secretariat can choose to attend the Academic Writing and Research Skills course instead of the Specialized Language 1 and 2.

Students who graduated in a Ladin school in South Tyrol have to sit the English language exams and can choose between German or Italian for the others. They have to communicate their option to the Faculty Secretariat.

Students who graduated in a language different from the three unibz official teaching languages must choose the two languages in which they intend to sit the language exams. They have to communicate their option to the Faculty Secretariat.

**\*\* Free Choice Courses**

Students can choose free choice courses during their 2nd year. Every year the Faculty publishes the list of free choice courses offered.

## Study Plan - Track Business Administration and Consulting

### 1st Year

- 12 CP Economics for Accounting and Finance
  - 6 CP M-1 Macroeconomics
  - 6 CP M-2 Industrial Economics
- 6 CP Applied Statistics for Accounting and Finance
- 6 CP Advanced Accounting
- 6 CP Advanced Financial Statement Analysis
- 3 CP Data Analytics, Big Data and Blockchain
- 6 CP Financial Mathematics
- 9 CP Advanced Corporate Finance (FIN II)
- 6 CP Advanced Business Law

### 2nd Year

- 6 CP Measuring and Driving Corporate Performance
- 6 CP Modeling Financial statement
- 6 CP Advanced Strategic Management
- 3 CP Lab in Advanced Communication in Business
- 3 CP Advanced Specialized Language Course for Accounting and Finance 1\*
- 3 CP Advanced Specialized Language Course for Accounting and Finance 2\*
- 6 CP Advanced Writing and Research Skills\*

Complementary Subject (one of the following):

- 6 CP Corporate Bankruptcy and Reorganization
- 6 CP Family Business Management
- 6 CP Change Management
- 6 CP Corporate Restructuring, M&A
- 6 CP Corporate Governance
- 12 CP Free Choice Courses\*\*
- 5 CP Internship
- 15 CP Final thesis

**\* English, German, Italian Advanced Specialized Language Course for Accounting and Finance**

Students cannot sit these exams in the language in which they sat their final exam at secondary school.

Students who have reached the exit language levels by the deadlines communicated by the Faculty Secretariat can choose to attend the Academic Writing and Research Skills course instead of the Specialized Language 1 and 2.

Students who graduated in a Ladin school in South Tyrol have to sit the English language exams and can choose between German or Italian for the others. They have to communicate their option to the Faculty Secretariat.

Students who graduated in a language different from the three unibz official teaching languages must choose the two languages in which they intend to sit the language exams. They have to communicate their option to the Faculty Secretariat.

**\*\* Free Choice Courses**

Students can choose free choice courses during their 2nd year. Every year the Faculty publishes the list of free choice courses offered.

**Exchange programmes and internships**

The master programme offers exchange programmes with **selected European universities**. During the two years of this course, students are required to take an **internship** - of at least 150 hours - in a local, national or international firm in different sectors (manufacturing, professional services, financial industry) or in a non-profit institution.

## Double Degree Programmes

We have a Double Degree programme in collaboration with a **prestigious university** in the United States, Baruch College. The Double Degree is aimed at a **small group of students** with **excellent academic achievement** in the first year and good knowledge of languages. Admitted students can attend the **Master of Science in Finance** at Baruch College, City University of New York. At the end of the programme, students obtain both the master's degree (laurea magistrale) awarded by unibz and the corresponding "graduate" degree awarded by Baruch College.

**At present, a limited number of scholarships are available for this programme. These are generously sponsored by the Südtiroler Sparkasse AG, the Südtiroler Volksbank AG and Bureau Plattner.**

## International Certifications

The master programme is accredited by prestigious associations that issue international professional certificates in the accounting and financial field. The accreditation certifies the excellence of the quality standards of the programme and its high orientation towards professional practice. The master programme offers students the opportunity to attend courses in preparation for obtaining the following professional certificates:

- Chartered Alternative Investment Analyst (CAIA) - with the Chartered Alternative Investment Analyst Association
- Chartered Financial Analyst (CFA) – with the Chartered Financial Analyst Institute
- Financial Risk Manager (FRM) – with the Global Association of Risk Professionals (GARP)
- Certified Management Accountant (CMA) – with the Institute of Management Accounting (IMA)

Interested students will have to take the certification exam provided by the respective association. Reductions in the registration fee for these exams are provided for.

## Awards (premi di laurea)

The best graduate of each track of the master programme will be awarded the equivalent of **one-year fee of € 1350**. Students' ranking will be determined on the average exams grade. The award ceremony takes place during the Degree Ceremony.

Sponsors are Bureau Plattner (for the track: Professional Accounting and Auditing), Südtiroler Sparkasse AG (for the track: Finance and Financial Markets), Rödl & Partner (for the track: Business administration and Consulting).

## Career opportunities

Our graduates aim at the following professional careers:

- **Company Manager:** junior positions in planning and management control functions, auditing, administrative and accounting management in companies and institutions.
- **Business Consultant:** Junior business analyst positions.
- **Financial specialist:** junior positions of financial analyst, financial portfolio manager,



specialist in the selection of real and financial investments, specialist in financial risk management with banks, insurance companies, rating agencies, asset and savings management companies, investment funds, funds and companies specialising in private equity, venture capital, alternative and sovereign investment funds.

- **Financial Manager:** junior positions in the functions of corporate treasury, corporate risk management and financial management of companies and financial intermediaries.
- **Chartered Accountant and Auditor:** an agreement with the Association of Chartered Accountants and Auditors of the Autonomous Province of Bozen-Bolzano facilitates the entry of students enrolled in this master programme in Section A of the Register of Chartered Accountants and Auditors, as explained in this video.

This study programme also provides access to post-graduate training, such as a PhD programme.



## Master in Accounting and Finance

2022/23

### Application and Admission

You can find all you need to know in order to apply and gain admission to this study programme by browsing through the information below.

### Deadlines and important dates

#### Early Bird Application

Application: 01/03 - 28/04/2022 (by noon local time)

Language exams: 17 - 18/03/2022 (registrations 1 - 10/03/2022) and 13 - 14 and 19 - 21/04/2022 (registrations 24/03 - 05/04/2022)

Admission procedure and publication of ranking lists: by 17/05/2022

Payment of the 1st instalment of the tuition fees: by 27/05/2022 (by noon local time)

Enrolment: 13/07 - 14/10/2022 (by noon local time)

#### Late Application (only for EU citizens)

Application: 19/05 - 07/07/2022 (by noon local time)

Language exams: 27/06 - 02/07/2022 (registrations 19/05 - 20/06/2022)

Admission procedure and publication of ranking lists: by 27/07/2022

Payment of the 1st instalment of the tuition fees: by 04/08/2022 (by noon local time)

Enrolment: 27/07 - 14/10/2022 (by noon local time)

#### Preparatory courses and Freshers Days

Mathematics pre-course: 22/08 - 02/09/2022

Intensive language courses: 05 - 23/09/2022 (Monday to Friday, 8 h/day)

Freshers Days: 26 - 27/09/2022

#### 1st semester

Classes: 26/09 - 23/12/2022

Exams (extraordinary session): 15 - 23/12/2022

Holidays: 24/12/2022 - 08/01/2023

Classes: 09/01 - 21/01/2023

Exams: 23/01 - 18/02/2023

#### 2nd semester

Classes: 27/02 - 06/04/2023

Holidays: 07/04 - 10/04/2023

Classes: 11/04 - 10/06/2023

Exams (extraordinary session): 17 - 27/05/2023

Exams: 12/06 - 08/07/2023

### Autumn session

Exams: 28/08 - 30/09/2023

## Available places

EU citizens and citizens given parity of treatment

Early Bird Application: 60

Late Application: 10

Non-EU citizens (living abroad)

Early Bird Application: 5

The programme will only be offered if a minimum of 15 newly enrolled students is reached.

## Entry requirements

In order to gain admission to this programme you need one of the following qualifications:

1. a bachelor degree (\*) in one of the following Italian degree classes or an equivalent qualification gained abroad:

- D. 270/04:  
L-18 Economics and Business Administration  
L-33 Economics
- D. 509/99:  
17 Economics and Business Administration  
28 Economic Sciences
- Final degree or university certificate from a School of Economics, according to the regulation in force before M.D. 509/99.

(\*) Italian citizen who have obtained their degree abroad must also have a secondary school leaving qualification.

or

2. a bachelor degree in a different class to the ones listed above or an equivalent qualification gained abroad. **At least 15 credit points** must have been acquired in one or more of the following scientific-disciplinary sectors:

- SECS-P/07 - Accounting
- SECS-P/08 - Business Administration
- SECS-P/09 - Managerial Finance
- SECS-P/11 - Economics and Management of Financial Intermediary
- ING-IND/35 - Industrial Engineering

### **If you have not yet graduated at the time of application:**

You can apply if you have acquired at least 140 credit points (ECTS). In this case you will be admitted conditionally, and you need to submit your diploma by the enrolment deadline.

### **If you graduate after the enrolment deadline:**

You cannot enrol and you will lose your place, which will be offered to the subsequent applicant in the ranking list. In this case you should not pay the tuition fees to secure your admission. You will be able to submit a late enrolment request and, only if there still are available places, you can enrol by 17 December 2021.

To be admitted, you must fulfil the language requirements indicated in the section “Language requirements”.

Concurrent enrolment at several universities or in several study programmes at the same university is not allowed.

## **Language requirements**

The official teaching languages are German, Italian and English. Therefore, the following language requirements apply, otherwise you will be excluded from the admission procedure:

### **Entry level (to gain admission)**

1st language: C1

2nd language: B2

3rd language: no level required

### **Exit level (to graduate)**

1st language: C1

2nd language: C1

3rd language: B1

The levels of the Common European Framework of Reference apply.

Your first language is the language in which you have the highest level of proficiency (C1). Your third language is instead the language in which you are weaker (or in which you are an absolute beginner).

You can demonstrate your language proficiency in the application portal (in the section “upload language certificates” and/or “enrol for language exams”) after you have created an application in the section “create/manage applications”. The certification is mandatory for the first and second language, for the third language it is recommended (from B1 onwards).

- In case your final certificate has been awarded by an **Italian** public institution, you need to submit a self-declaration.
- In case your final certificate has been awarded by a **foreign** public institution, you need to upload diploma scanned copy of the original.

### **You can demonstrate language proficiency through:**

1. **the main teaching language in your final high school year** if German, Italian or English

(recognised as C1) (Latin upper secondary schools: recognised as B2 in German and Italian).

2. **a bachelor or master degree** in Italian, German or English (recognised as C1). unibz graduates must upload the language certificates obtained and/or declare that they have passed language exams at the unibz Language Centre (B2, B2+ or C1)
3. **a recognised language certificate** (see the list of recognised certificates: <https://www.unibz.it/en/services/language-centre/study-in-three-languages/>) If you cannot upload the certificates, you can send them by e-mail as PDF files or deliver them in person to the Language Centre by the application deadline (see "Deadlines" section).
4. **language exams organised by the unibz Language Centre**. You can register for these exams online through the application portal (in the section "enrol for language exams") after you have filled out your application in the section "create/manage applications". The registration periods are indicated in the "Deadlines" section. If you start your application outside a language exams registration period, you must return to the portal during one of the periods indicated above in order to register for an exam.

Information regarding the structure of the language proficiency exams, their duration, their administration, and typical processing time for the publication of the results can be found on the following webpage: <https://www.unibz.it/en/services/language-centre/language-exams/>.

### **Secondary schools in a foreign country/Bi- or multilingual schools**

If the foreign language proficiency levels (for German, Italian, or English) are explicitly indicated on the diploma of graduation according to the Common European Framework of Reference (i.e., B1, B2 or C1), and if all four language abilities (reading, listening, speaking, writing) have been assessed, then the indicated levels will be accepted as a proof of proficiency for the second and/or third language.

Please upload your school-leaving certificate to the application portal in the section "upload language certificates" under the respective language. The Language Centre will decide on its recognition.

### **Third language/Intensive language courses in September**

If you have already acquired a language certificate in the third teaching language, please upload it to the portal. If you are not able to certify your language competence in the third language and you are admitted to unibz, you will have to take a placement test. You will receive further information about the test by e-mail. Based on the result of the placement test, you will be assigned to a certain learning path so that you will be able to reach level B1 as soon as possible.

If you are an absolute beginner in the third language, or if you have a level below B1, you may attend a three-week intensive language course during the pre-semester session in September in order to start the learning path.

The dates of the extensive courses are indicated in the "Deadlines" section. Beginner courses (A1) will be offered exclusively during the pre-semester intensive course session in September will no longer be offered during the academic year. Therefore, absolute beginners should start their learning path for the third language by attending the intensive courses in September.

There will be extensive courses (4 hours per week) during the semesters and intensive

courses (8 hours per week) during the time between semesters.

The language courses offered by the Language Centre are **free of charge** and aim to help the students reach the level B1 in the third language after the first study year.

## Online Application

Your application must be submitted online through the Application Portal. The deadlines are indicated in the “Deadlines” section.

- You need to create an account and upload a valid ID card or passport (front/back). Please note: if your document is invalid, incomplete or unreadable, you will be excluded from the admission procedure;
- Fill in the online form and upload the attachments listed under “Admission procedure”;
- If you gained your qualification abroad, you must also upload the diploma of your qualification: if you are not yet in possession of the diploma, you’ll need to upload it upon enrolment;
- Complete and submit the online application by the deadline. Once the application has been sent, it cannot be modified. Filled-in forms which have not been sent correctly will not be taken into consideration.

**Please note:** Mendacious declarations will be criminally prosecuted and will result in the automatic exclusion from the ranking list.

### EU-Citizens and equivalent

You might apply for more than one study programme. If you are excluded in the first session, you might apply again in the second one.

#### Considered as equivalent are:

1. Citizens from Norway, Iceland, Liechtenstein, Switzerland, San Marino and the Vatican City State;
2. Non-EU citizens with a valid permit to stay in Italy (see article 39, paragraph 5 of decree no. 286 of 25.07.1998: “**permesso di soggiorno**” (residence permit) for work, family reasons, political or humanitarian asylum, religious reasons). In this case, you apply directly to the University as described above and must submit a copy of your valid permit to stay. A permit to stay for study reasons or a visa for tourism is **not**. If the permit has expired, you must attach a renewal request. **Please note** that if you do not upload the permit in the application portal, you will be automatically considered a non-EU citizen living abroad and therefore subject to the admission procedure through the Italian authorities in your country of origin.

### Non-EU-Citizens (living outside of Italy)

Only one application period is offered. After the deadline it is not possible to apply anymore. Application fee: € 30.

Once the ranking list has been published, if you have gained admission, secure it by paying the first instalment and then start your visa application on the University portal. The application on University is mandatory, otherwise you will not be allowed to enrol. On University you can apply for one study programme only.

## Admission procedure

The admission procedure is based on the following criteria:

### 1. Grade average: maximum 75 points

- Graduated: final grade
- Not graduated yet: grade average of exams taken.  
For degrees with maximum grade and distinction "cum laude", an additional 2 points will be assigned.

2. **GMAT or GRE test: maximum 20 points.** It contributes to the calculation of the overall score, but is not a compulsory requirement for the admission

3. **Knowledge of the three official languages of instruction at a higher level than the one required for admission (C1, B2): maximum 5 points.** For more information, see section "Required language competences". up to a **maximum of 5 additional points** may be awarded to those applicants who have successfully attended **one or more courses included in the curriculum of the Master in Accounting and Finance.**

**Minimum total points for admission to the ranking list: 63 points.**

In the event of a tie, applicants who have passed the GMAT or GRE test within the last 5 years and have a score higher than 490 for the GMAT test and 300 for the GRE test will have priority, without the score itself conferring any further priority. In the event of a further tie, the applicant with the higher grade average will have priority and then the youngest applicant.

Only complete sets of documents will be evaluated. The absence of one or more documents required for the calculation of the grade average will result in exclusion from the ranking list. Applicants who have not yet obtained their degree will be included in the ranking with reservation.

### Notes:

Scoring of the GMAT® ([www.mba.com](http://www.mba.com)) and GRE® ([www.ets.org/gre/](http://www.ets.org/gre/)) tests:

The GMAT test will only be scored if it has been passed with a score above 490 in the 5 years preceding the selection process. The committee will also consider any unofficial GMAT score reports, and applicants agree to submit the official report no later than the deadline for payment of the first instalment.

The GRE test will only be considered as an alternative to the GMAT test if it has been taken with a score above 300 in the 5 years preceding the selection process.

Courses provided by the curriculum of the Master in Accounting and Finance are not taken into account for the achievement of the 15 credits required for admission to the Master programme.

Courses which are recognised for the achievement of the above-mentioned 15 CP cannot be used for a possible shortening of the study career.

## Secure your admission and enrolment

If you have been admitted to more than one study programme, you can only secure your admission in one of them. Doing so you refrain from the admission to other programmes.

## 1. Choose the study programme and pay the fees (to secure your admission) in the application portal.

The deadlines are indicated in the “Deadlines” section.

If you do not meet this deadline, you will automatically be excluded and the next applicant in the ranking list will be admitted.

For EU citizens and citizens given parity of treatment only: any remaining places of the early bird application, will be offered in the late application.

**Please note** that you do not gain full student status by only paying the tuition fees. This status will only be acquired upon enrolment. If you have secured your admission, there will be no refund of the tuition fees unless you do not pass your secondary school final exam or, in the event of non-EU applicants living abroad, you do not receive the documents necessary for enrolment from the Italian authorities in your country.

## 2. Enrol online in the application portal.

The deadlines are indicated in the “Deadlines” section.

Enrolment is recommended as early as possible, so you have the possibility to upload incomplete documents before the deadline.

If you do not meet the enrolment deadline, you will be excluded and the next applicant in the ranking list will be admitted.

### Admission with reservation:

If you do not have the required academic qualification, you will be given a conditional offer for a study place and you must submit your qualification upon enrolment. If you achieve your qualification after the enrolment deadline, you cannot enrol, and you will lose your place which will be offered to the subsequent applicant in the ranking list. **Advice:** If you achieve your qualification after the enrolment deadline, you should not pay the tuition fees to confirm the study place. You will be able to submit a late enrolment request and, only if there are study places still available, you can enrol by 17 December 2021.

**If you have gained your qualification abroad, you must certify that at the universities in the country where you gained your qualification, you can access to a study programme similar to that chosen at unibz. Therefore you must upload (if not uploaded upon application):**

- diploma of your qualification
- official translation of your diploma into Italian (translation is not necessary if it has been issued in German or English)

and one of the following:

- the Diploma supplement, where it must be indicated: that you have achieved at least 180 credit points (ECTS) and that the study title gives access to a Master course. In case of doubt, unibz reserves the right to request the Statement of comparability
- Statement of comparability of your qualification, issued by the Italian Information Centre on Academic Mobility and Equivalence (CIMEA), in the case the Diploma supplement is missing
- declaration of equivalent value of your qualification, issued by the Italian consulate or



embassy abroad, as an alternative to the Statement of comparability

**Please note** that if you do not possess a valid admission qualification, you could be excluded with Rector's decree even after enrolment.

**If you are a non-EU citizen living abroad:**

If you are eligible for admission (check the ranking lists) and have also applied on University, the Italian Authorities in your own country will issue you the entry visa for studies/university.

This will allow you to arrive in Italy to enrol for the study programme that you have applied for, after passing the admission procedure.

According to Italian law, within 8 working days of your arrival in Italy, you must have applied for the residence permit: as soon as you arrive, get in touch with the Advisory Service and you will be given the necessary information for starting the procedure.

Once you will obtain your residence permit (permesso di soggiorno), you have to hand it in at the Student Secretariat personally or via e-mail.

**Students intending to transfer from another Italian University to unibz** must submit to the Student Secretariat - at the beginning of the academic year - a copy of the transfer application presented at the university of provenance.

## Tuition Fees

Fees amount to **€ 1348.50**

- **1st instalment** (€ 748.50)\*: includes the provincial tax for the right to study of € 148.50 and a revenue stamp of € 16.
- **2nd instalment** (€ 600): must be paid by 31 March 2023.

Delayed payment of the second instalment will result in a fine being levied. If you have not paid the tuition fees, you will be unable to take exams and will not be able to transfer to other universities or other study programmes.

If you drop out of a programme, interrupt your studies or are excluded from studies, you are not entitled to reimbursement of the fees.

Exemption from the tuition fees (and the provincial tax) is granted to:

- Students with a disability recognized under article 3, paragraph 1, of Law No 104/1992, or with a disability up to or exceeding 66%: the disability certificate, issued by the health authorities, must be handed in at the beginning of the academic year.
- Foreign students who have been granted a scholarship from the Italian government.

Students who benefit from a scholarship granted by the Autonomous Province of Bozen-Bolzano are entitled to receive a refund of the tuition fees.

## Recognition of credit points from previous studies

Credit points from previous university studies can only be recognised after enrolment if the

exams taken at the university of provenance are equivalent in content to those offered at unibz. You can fill out the application after enrolment.

The Advisory Service provides support regarding your choice of study. In many cases a simple call or a short request is enough to get the relevant information (Tel. +39 0471 012100).



## **Advisory Service**

piazza Università, 1  
Italia - 39100, Bolzano  
Tel +39 0471 012100  
Fax +39 0471 012109  
[apply@unibz.it](mailto:apply@unibz.it)

## **Opening Hours**

Momentaneamente siamo  
raggiungibili solo telefonicamente  
Da lunedì a giovedì: 08:30-12:30 e  
14:00-17:00  
Venerdì: 08:30-12:30

In alternativa, puoi prenotare un  
appuntamento online