

**Mandatory  
anti-plagiarism  
check** for  
your submission.



# Quick Guide for Students

Die Bibliothek  
La Biblioteca  
The Library

## 0

### Test Upload

If you want to do some **tests before submitting the final version** of your thesis, you can do this in a test class. To get access to a test class, simply contact [library@unibz.it](mailto:library@unibz.it) and you will receive an invitation.

In the invitation email click on *Log In*:

- If you have never used Turnitin before, click on *New User? Click here* and follow the instructions to create your profile.
- If you already have an account in Turnitin, log in with your credentials.

After registering, you will automatically access the test class. Follow steps 2-3 to generate the similarity report.

**Please note: This report created in the test class cannot be used for the final submission!**

## 1

### Log In for Final Upload

To **submit the final version** of your thesis, access the THESIS CHECK 20\*\* class:

- If you have never used Turnitin before, go to <https://www.turnitin.com>, click on *Log In* and then on *New User? Click here*.
- If you already have a Turnitin account, go to <https://www.turnitin.com> and log in.

Click on *Enroll in a Class*. Enter the class number and the password you can find [HERE](#). Click on *Submit*. Click on the name of the class THESIS CHECK 20\*\* and then on *Open* and *Submit* and follow the instructions.

**Please note: The THESIS CHECK class is to be used exclusively for the upload of the final version of your thesis.**

# 2

## Final Thesis Submission

After clicking on *Submit*, enter the **title** of your thesis, and select file format **PDF/A**.

# 3

## Similarity Calculation

Once you have uploaded your thesis, **wait** until the similarity score calculation is completed. After a few minutes, the **similarity score percentage** will appear next to a coloured square. Click on it to access the **Document Viewer**.

# 4

## Download Report

Click the download icon.  
Select **Download Current View**.  
This file is the similarity report of your thesis that you will need to submit with your thesis.

# 5

## Final Upload Thesis+Report

Finally, **upload** both your thesis and the similarity report to MySNS – MyGraduation.

**Any questions? Check the FAQs.**

## **Is the similarity check with Turnitin mandatory?**

Yes, before the final submission of the thesis, the similarity check with Turnitin needs to be carried out. It is highly recommended to do a test upload in the test class before finally uploading the thesis in the THESIS CHECK 20\*\* class. To get access to a test class, simply contact [library@unibz.it](mailto:library@unibz.it).

## **Which version of my thesis needs to be checked with Turnitin?**

The file you check with the similarity checker Turnitin needs to be identical to the final version of your thesis. You need to officially declare this when you upload the documents to MySNS – MyGraduation. A false declaration may result in penalties and legal consequences.

## **What is the similarity report?**

The similarity checker software generates a similarity report, which indicates the percentage of correspondence between your text and archived student papers, current and archived website contents, periodicals and other kinds of publication.

## **What if I already have a Turnitin account?**

Go to <https://www.turnitin.com> and log in with your credentials.

## What if I don't have a Turnitin account?

Go to <https://www.turnitin.com>, click on *Log In* and then on *New User? Click here*. Fill in all the fields and make sure you have entered your unibz email address (name.surname@student.unibz.it). This will be your user-name. Confirm by clicking on *I agree – Create profile*.

## Where can I find the class number and access information?

You can find them [HERE](#). THESIS CHECK 20\*\* is the class for your final similarity check. If you would like to access a test class, simply send an email to [library@unibz.it](mailto:library@unibz.it) to receive the credentials.

## How can I upload my thesis?

Click on the name of the class you want to access, choose either THESIS CHECK 20\*\* or the test class. For the test class, use the credentials provided by [library@unibz.it](mailto:library@unibz.it). To upload your thesis, click on *Submit*. Enter the title of your thesis.

For the final similarity check of your thesis in the THESIS CHECK 20\*\* class, the file needs to be in PDF/A format and needs to be identical to the final version of your thesis, i. e. the version you are going to submit.

## How can I convert my file into PDF/A format?

Select the PDF/A Converter application at [my.scientificnet.org](http://my.scientificnet.org) and follow the instructions.

## **What if I make changes to my thesis after the similarity check?**

If you make changes after the similarity check, you will need to upload the modified file in Turnitin again. This is why the Library recommends uploading your thesis in the test class first, before uploading it in the THESIS CHECK 20\*\* class.

To access the test class simply request the credentials from [library@unibz.it](mailto:library@unibz.it). Test classes do not store your uploaded files, so there is no risk of erroneous similarity reports. Files uploaded in the THESIS CHECK 20\*\* class, however, will be saved and added to the archive, and can therefore cause erroneous similarity reports.

## **How many times can I check with Turnitin?**

If you choose to upload your thesis again, the previous version will be replaced and a new report will be generated. After 3 uploads, you may have to wait 24 hours to view a new report. This applies to the test classes as well as to the THESIS CHECK 20\*\* class.

## **Which file format is accepted for the final upload?**

The accepted file format for the final upload in the THESIS CHECK 20\*\* class is PDF/A. The uploaded file has to be identical to the file submitted as final thesis version.

## **What is the difference between similarity check and thesis submission? Does the similarity check coincide with the thesis submission?**

Uploading your thesis to the THESIS CHECK 20\*\* class does NOT replace the submission of your thesis to the graduation platform MySNS – MyGraduation! By uploading your thesis to Turnitin, you will obtain the similarity report. The report and the thesis must then be uploaded to the graduation platform.

**Please note:** You are not allowed to use similarity reports generated in the test class for your final thesis submission.

## **Can I edit my thesis several times and upload it repeatedly to Turnitin?**

You can check (upload) your thesis to Turnitin more than once (see FAQ *How many times can I upload my thesis*), but after 3 uploads, you may have to wait 24 hours to view a new report. It is important to take this into account, especially when the thesis submission date is approaching. In addition, uploads to the THESIS CHECK 20\*\* class are saved in the Turnitin archive and may generate reports with a high percentage of similarity (false self-plagiarism), while files uploaded to the test class are not stored in the archive, so false reports are avoided.

### **Can I do test uploads on Turnitin before uploading the final version of my thesis?**

There is a test class specifically created for this purpose. To access it, simply send a request by email to [library@unibz.it](mailto:library@unibz.it).

In this class, the archiving of uploaded documents is disabled to avoid false self-plagiarism.

### **How can I view the similarity score?**

After the upload, wait while Turnitin processes your file. Occasionally press the refresh key. When the similarity score appears, click on it to access the Document viewer.

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 [23%](#)



### **Which percentage is acceptable in the similarity report?**

The acceptance threshold of the score greatly depends on the subject area, but also on the type of scientific work (e.g. empirical studies vs. literary analysis), which is why it is not possible to define a universally valid threshold. In case of doubt and/or in case of a high percentage value, it is advisable to contact the supervisor to decide together whether and to what extent the text should be reworked.

## What is the Document Viewer? How can I check the similarity score?

After clicking on the similarity index, the Document Viewer (Feedback Studio) opens in a new window.

- **Abstract**
- This thesis investigates whether artificial intelligence (AI) can possess moral agency. It examines classical ethical frameworks—Kantian deontology and utilitarianism—and applies them to AI systems. The study explores the implications for responsibility, accountability, and ethics in a world increasingly shaped by autonomous technologies.

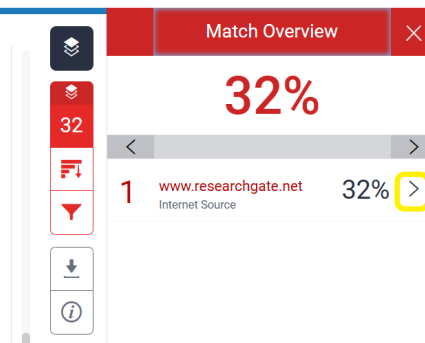
The pursuit of AMAs is complicated. Disputes about the development, design, moral agency, and future projections for these systems have been reported in the literature. This empirical study explores these controversial matters by surveying (AI) Ethics scholars with the aim



On the right-hand side, you will see an icon toolbar in color. Clicking on the number – in this case 32 – opens the match overview (a list of matches). Unlike the example shown below, you will probably find a longer list of matches. By clicking on the arrow > next to the percentage, the match breakdown opens (all sources found for that match).

examines classical ethical frameworks—Kantian deontology and utilitarianism—and applies them to AI systems. The study explores the implications for responsibility, accountability, and ethics in a world increasingly shaped by autonomous technologies.

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In the breakdown, by clicking on the arrow >, you can move from one match to another (match 1 of #). You can then return to the overview and continue in the same way with the next source.

Contributors include luminaries like Badiou, Butler, Derrida, Levinas, Nancy, Rancière, Ricoeur, and Žižek. [pdcn.net.org], [pdcn.net.org]

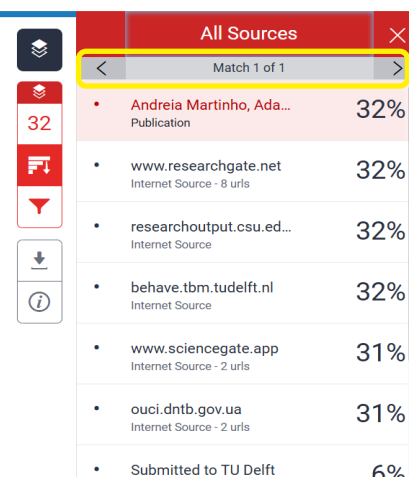
### 5. Accessibility & Public Engagement

- **Best Philosophy Books 2025:**  
Nigel Warburton (via *Five Books*) emphasizes works for general audiences, including exploratory biographies and practical philosophical texts. [fivebooks.com]

Andreaia Martinho, Adam Poulsen, Maarten Kr...

agents Andreaia Martinho 1 · Adam Poulsen 2 · Maarten Kroesen 1 · Caspar Chorus 1  
Received: 17 December 2020 / Accepted: 13 April 2021 / Published online: 11 May 2021 ©  
The Author(s) 2021 Abstract **The pursuit of AMAs is complicated. Disputes about the development, design, moral agency, and future projections for these systems have been reported in the literature. This empirical study explores these controversial matters by**

The pursuit of AMAs is complicated. Disputes about the development, design, moral agency, and future projections for these systems have



### How can I download the Similarity Report?

To download the Similarity Report, click on the download icon. Then select *Download current view* (NOT *Digital receipt*). Then, the file you obtained (in PDF format) must be uploaded to MySNS – MyGraduation together with the final version of your thesis.



### Where can I upload the report generated by Turnitin?

The report needs to be uploaded together with the final version of your thesis to MySNS – MyGraduation.

### If I have written a thesis together with other students, do all of us need to upload the same thesis to Turnitin?

If a thesis is authored by two or more students, only one of them needs to submit the thesis to Turnitin. However, the similarity report must then be shared with the other authors and uploaded by each of them (together with the thesis) to MySNS – MyGraduation.

## **Can I use another student's account?**

The upload must be done personally by the student who wrote the thesis (the Turnitin account name must match the name of the thesis' author). The exchange of Turnitin accounts between students is not permitted, as it can lead to incorrect results or false plagiarism.

## **Can I use artificial intelligence (AI) in my thesis?**

The use of generative AI must be labelled as "AI-assisted" indicating the name of the AI tool used. However, this label does not dispense the person who created or signed this document from the responsibility for its content.

The labelling requirement does not apply if AI tools are used only in an auxiliary manner (e.g. spell checkers, translation software, etc.).

Turnitin detects the use of AI. The result is only visible from the Turnitin teacher's/instructor's account. Students do not have access to this information. It will be the supervisor's responsibility to discuss this with the student.