

Study Manifesto

MASTER IN ENVIRONMENTAL MANAGEMENT OF MOUNTAIN AREAS (EMMA)

2019/20 academic year

Course outline

Faculty	Faculty of Science and Technology (Free University of Bolzano, Italy), Faculty of Biology and Faculty of Engineering Science (University of Innsbruck, Austria)
Degree class	LM-73
Length	2 years
Credit points	120 (based on the European Credit Transfer System)
Languages used in teaching	English (main language), German, Italian
Admission title	See "Admission requirements"
Language requirements	Level B2 in English
Study places	30 EU + 5 Non EU
Admission procedure	Academic qualification and eventual interview. 1st Session: between 6 and 10 May 2019; 2nd Session: between 5 and 7 August 2019
Deadline for application	1st Session: 26 April 2019 noon 2nd Session: 31 July 2019 noon
Deadline for enrolment	11 October 2019 noon
Tuition fees	1347,50 Euro per year
Begin of language courses	9 September 2019
Classes start	30 September 2019
Notes	-

Subject to change

MASTER IN ENVIRONMENTAL MANAGEMENT OF MOUNTAIN AREAS (EMMA)

Master class: LM-73

This two-year programme is offered by the Faculty of Science and Technology of the Free University of Bozen-Bolzano (unibz) in collaboration with the University of Innsbruck (Faculty of Biology and Faculty of Technical Sciences). The course has an international character and allows students to obtain a **"double degree"**. The MSc course is organized in two curricula: "Sustainable mountain agriculture and development" and "Environmental protection".

Careers opportunities

After graduation you can expect to find jobs in the following areas of employment:

- Analysis of environmental indicators in mountain ecosystems through modern information and monitoring technologies;
- sustainable management, eco-certification and protection of natural resources for agriculture and forestry in mountain areas;
- fund-raising and management of development plans;
- socio-economical investigations for the sustainable development of mountain areas;
- planning, management and monitoring of silvicultural activities;
- planning, management, and monitoring of ecosystem restoration;
- environmental impact assessment in mountain areas;
- analysis, assessment, and monitoring of natural hazards in mountain areas;
- management and planning of nature conservation areas

The Master Programme prepares for the Italian professional qualification of „Agronomist and Forester“.

Languages used in Teaching

The official teaching language is English. Optional courses will be offered in English, German or Italian.

Fixed intake

The available study places for the 2019/20 academic year are:

	EU citizens (and citizens given parity of treatment)	non-EU citizens (resident abroad)
1 st session	20	5
2 nd session	10	0
Total	30	5

STUDY PLAN – “SUSTAINABLE MOUNTAIN AGRICULTURE AND DEVELOPMENT”

Students must acquire in total 120 credit points (ECTS) through mandatory courses (65 ECTS), elective courses (25 ECTS), and the master thesis (30 ECTS).

1st year (at UNIBZ)			CP
Landscape ecology			6
Scientific English (C1-level)			3
Geomatics and Landscape planning	Geomatics	3	6
	Landscape planning	3	
Management of mountain forests			6
Basics of environmental economics and natural risk management	Environmental economics	3	6
	Management of natural risks in mountain areas	3	
Applied Statistics			3
Sustainable development of mountain areas	Economic development, sustainable tourism and regional products	6	9
	Project development and management	3	
Ecosystem restoration and rural appraisal	Ecosystem restoration	3	6
	Rural appraisal	3	
Technologies for low input agricultural systems			6
Sustainable farming systems in mountain areas	Mountain agriculture	4	9
	Livestock management in mountain areas	5	

2nd year		CP
Optional courses (at UIBK)		25
Selected topics in environmental management (mandatory course, at UIBK)		5
MSc degree thesis (UIBK, unibz)		30

STUDY PLAN – “ENVIRONMENTAL PROTECTION”

Students must acquire in total 120 credit points (ECTS) through mandatory courses (65 ECTS), elective courses (25 ECTS), and the master thesis (30 ECTS).

1st year (at UNIBZ)			CP
Landscape ecology			6
Scientific English (C1-level)			3
Geomatics and Landscape planning	Geomatics	3	6
	Landscape planning	3	
Management of mountain forests			6
Basics of environmental economics and natural risk management	Environmental economics	3	6
	Management of natural risks in mountain areas	3	
Applied Statistics			3
Nature conservation and management	Applied botany	3	9
	Nature conservation and protected areas	3	
	Wildlife management	3	

Forest planning and protection forestry	Protection forestry	3	9
	Forest inventories	3	
	Forest harvesting and logistics	3	
Management of mountain rivers	Hydromorphology of mountain rivers	3	6
	Flood risk mitigation measures in mountain basins	3	
Advanced geomatics and environmental impact assessment	Advanced geomatics	3	6
	Environmental impact assessment	3	

2nd year	CP
Optional courses (at UIBK)	25
Selected topics in environmental management (mandatory course, at UIBK)	5
MSc degree thesis (UIBK/unibz)	30

Lectures and seminars will take place at the Free University of Bozen-Bolzano (Italy, 1st year) and at the University of Innsbruck (Austria, 2nd year).

Courses will be taught by lecturers from the two institutions. There is no compulsory attendance at the Free University of Bozen-Bolzano, although attendance of lessons, exercise classes and lab work is strongly recommended. Attendance is instead compulsory for part of the courses offered at the University of Innsbruck.

The degree can be successfully concluded after the elaboration and defence of an original thesis work, which can be performed at either Universities.

The calendar detailing lecture halls and lecture times can be found on the website <https://www.unibz.it/en/timetable/>

ADMISSION REQUIREMENTS

Admission to the Master requires the possession of one of the following qualifications:

- Italian degree in the Class L-25 (Agriculture and Forestry) ex D.M. 270/2004 or equivalent degree obtained abroad
- Italian degree in the Class 20 (Agriculture, Food Industry and Forestry) ex D.M. 509/1999 or equivalent degree obtained abroad
- Bachelor in Biology of the partner University Innsbruck
- Other Italian or foreign degrees if you certify the following credit points (ECTS):
 - min. 20 credit points in the scientific sectors of the fundamental subjects ("Attività di base") of the class L-25 (Agriculture and Forestry), and
 - min. 30 credit points in the scientific sectors of the typical subjects ("attività caratterizzanti") of the class L-25 (Agriculture and Forestry), related at least to two different subject areas.

For details about the different L-25 credit points, please contact the Faculty Secretariat.

If you have obtained a foreign qualification, the correspondence of credit points awarded to scientific-disciplinary sectors will be based on the contents of the exams passed in your previous study career.

If you are about to graduate, you might be admitted if you have acquired at least **150 credit points** (ECTS) and fulfil the above requirements.

Until your graduation, you will be given conditional admission. You must have achieved your degree by this year's enrolment deadline; otherwise, you will be excluded from the admission procedure.

If you do not possess the above mentioned credit points, you might acquire part or all of them after having successfully passed the following **preparatory courses (3 ECTS each)**:

- 1) Fundamentals of agronomy and forestry
- 2) Fundamentals of ecology
- 3) Fundamentals of agricultural and forest engineering

The Degree Director will inform you about the preparatory courses or other additional credit points you have to obtain before applying to the master.

You can enroll as external student through the following link: <https://www.unibz.it/it/applicants/single-subject-courses/> and hand in the requested documents in the Student secretariat. The cost of the enrolment is € 200 for each single preparatory course. You will get an account in order to be enabled to enroll to the mentioned exams online within the deadline.

You need to upload the self-declaration about the passed exams of the preparatory courses in the application portal before the end of the application deadline (see section "Online Application").

Concurrent enrolment at several universities or in several courses at the same university is not allowed. Concurrent enrolment at universities and at higher education institutions for music and dance (e.g., music academy) is on the contrary allowed under specific conditions (Ministerial Decree 28.09.2011; get more information from the Student Secretariat).

LANGUAGE REQUIREMENTS FOR ADMISSION

In order to be admitted to the programme, you must possess proven language skills at the B2 level (Common European Framework of Reference) of the **English** language.

If you are not able to certify the above indicated entry level, you cannot be admitted.

The six levels of the Common European Framework of Reference are:

- A1-A2: Basic Users
- B1-B2: Independent Users
- C1-C2: Proficient Users.

HOW TO DEMONSTRATE LANGUAGE PROFICIENCY (B2 IN ENGLISH)

You must first log in to the Application Portal available at www.unibz.it

Once registered, you must:

- fill in the application form,
- upload your language certificates and/or enrol for the language exams offered by the Language Centre.

PROFICIENCY REQUIRED FOR ADMISSION

You can demonstrate language proficiency in the following ways:

- a) you declare, in the application portal, that English was the main teaching language in your final highschool year (corresponds to level C1);
- b) you declare, in the application portal, to be awarded an undergraduate or postgraduate degree in English.
 - o Unibz graduates must certify the language levels achieved by the end of their studies by uploading the relevant certificates and/or by declaring that they have passed language exams at the unibz Language Centre (B2, B2+ or C1);
- c) you upload, in the application portal, a recognized certificate (see <https://www.unibz.it/en/services/language-centre/study-in-three-languages/>) If you can't upload the certificates, you can send them by e-mail as PDF files or deliver them in person to the Language Centre. The certificates can be uploaded or forwarded during the following periods:
 - o **1 March - 26 April 2019**, 12.00 midday (for applicants of the 1st and 2nd session)
 - o **20 May - 31 July 2019**, 12.00 midday (for applicants of the 2nd session)
- d) you pass a language exam organised by the Language Centre of unibz. Enrolment for these exams is done online through the application form:

- **15-16 March 2019** during the Open Day (enrolment from 01.03. to 11.03.2019) (valid for the 1st and 2nd session)
- **11-12 April 2019** (enrolment from 22.03. to 07.04.2019) (valid for the 1st and 2nd session)
- **2-3 July 2019** (enrolment from 20.05. to 26.06.2019) (valid for the 2nd session only)
- **30 July 2019** (enrolment from 15.07. to 24.07.2019) (valid for the 2nd session only)

If necessary, the exam sessions in April and July will be extended by one day and then possibly take place on 13 April, 4 July and 31 July.

Please note: it is not possible to register for the language exams outside the periods indicated above. If you start an application outside a registration period for the language exams, you must return to the portal during one of the periods indicated above in order to register for an exam.

INFORMATION ABOUT THE LANGUAGE EXAMS OF THE LANGUAGE CENTRE OF UNIBZ

Information regarding the structure of the language proficiency exams, their duration, their administration, and typical processing time for the publication of the results can be found on the following webpage: <https://www.unibz.it/it/services/language-centre/language-exams/>. We advise that you carefully read all the information contained on that page.

Please note: In case your final title has been awarded by an Italian public establishment, certificates and diplomas must be substituted by self-declarations.

ONLINE APPLICATION

Your application is submitted online through the Application Portal available at www.unibz.it.

You need to create an account, fill in the form online and upload the documents required as an electronic file for every selected degree course. Through the Application Portal you can also upload your language certificates or register for the language exams.

Please note: Mendacious declarations will be penalised by criminal penalties and will result in the automatic exclusion from the ranking list.

ATTACHMENTS

You should upload the required attachments for every selected degree course in the portal. In the portal, you can visualize the status of your application and your attachments with the help of colours (e.g. missing documents will be highlighted in red).

Evaluation can then only take place on the basis of the documents you have uploaded by the deadline.

You have to upload:

- a passport-size colour photo;
- a photocopy of a valid identity card or passport (front/back); attention: if your document is invalid, incomplete or unreadable, you will be excluded from the admission procedure.

If you have gained your qualification abroad, you must also upload:

- the diploma of your qualification: if you are not yet in possession of the diploma, you can upload it upon enrolment at the very latest - until you have not uploaded your diploma, you can only gain conditional admission;
- an official translation of the qualification into Italian (not necessary for qualifications in German or English);
- the Diploma supplement, where it must be indicated:
 - that the student has achieved at least 180 credit points (ECTS) and
 - that the study title gives access to a Master course.

In case of doubt, unibz reserves the right to request further documents (e.g. declaration of equivalent value);

- the declaration of equivalent value of your qualification, in the case the Diploma supplement is missing. If you are not yet in possession of the declaration, you can upload it upon enrolment at the very latest (see next paragraph);

- the valid permit to stay for Italy (only for non EU-citizens legally resident in Italy) – see below chapter “EU-citizens and equivalent” point 2.

What is the declaration of equivalent value

If you have a qualification from abroad, you must certify that your qualification would grant you entry to a similar university course in the country where you achieved this qualification.

For that reason you must:

- apply for the “dichiarazione di valore” (declaration of equivalent value) at the Italian consulate or embassy abroad (please apply for the declaration as soon as possible since it can often require long processing times);
- upload the declaration upon enrolment at the very latest, together with the other relevant documents.

EU-CITIZENS AND EQUIVALENT

Within an application session you might apply for more than one study programme. If you are excluded in the first session, you might apply again in the second one.

Please proceed in this way:

- Fill in the application form correctly and submit it by the deadline. Filled-in forms which have not been sent correctly will not be taken into consideration;
- Once the application has been sent, it cannot be modified.

They are considered as equivalent:

1. Citizens from Norway, Iceland, Liechtenstein, Switzerland, San Marino and Vatican;
2. Non-EU-citizens with a valid permit to stay in Italy (see article 39, paragraph 5 of decree no. 286 of 25.07.1998: “**permesso di soggiorno**” for work, family reasons, political or humanitarian asylum, religious reasons). In this case, you apply directly to the University as described above and must submit a copy of your valid permit to stay. A permit to stay for study reasons or a visa for tourism is not sufficient. If the permit deadline has expired, you must attach a renewal request. **NB:** if you do not provide the permit for one reason or another, you will be automatically considered a non-EU citizen living abroad and therefore subject to the admission procedure through the Italian authorities acting in your country of origin.

Deadlines	Begin	End (term of exclusion)
1 st session	1 March 2019	26 April 2019, 12:00 noon
2 nd session	20 May 2019	31 July 2019, 12:00 noon

NON-EU-CITIZENS (RESIDENT OUTSIDE OF ITALY)

Only one application session is offered. After the deadline it is not possible to apply anymore.

Please note: You can apply for one study programme only!

In the event of a second application, only the first one will be considered.

Please proceed in this way:

- Fill in the application form correctly and submit it by the deadline. Filled-in forms which have not been sent correctly will not be taken into consideration;
- Once the application has been sent, it cannot be modified.

Deadlines	Begin	End (term of exclusion)
Application session	1 March 2019	26 April 2019, 12:00 noon

You will also have to **apply at the Italian authorities** (consulate or embassy) in your country. The deadlines set by the Italian Ministry of Education, Universities and Research (<http://www.studiare-in-italia.it/studentistranieri/>) must be respected. Should you not follow this procedure with your local Italian consulate, the application delivered direct to the University will be declared null and void.

SELECTION PROCEDURE

You shall be assessed for admission based on academic qualifications in order to ascertain your cultural and attitudinal suitability.

The ranking lists are created following these criteria:

- full academic background containing list of courses and obtained grades (max. 70 pt)
- final bachelor grade (max. 30 pt)

An additional test/colloquium, which takes place between 6 and 10 May 2019 (for applicants of the 1st session) and between 5 and 7 August 2019 (for applicants of the 2nd session), is required only in case of parity of score for the last place in the rank list. The faculty secretariat informs you in case of colloquium.

If you still need to graduate and/or certificate any remaining exams, you are provisionally admitted in the ranking lists.

In the application portal, you shall upload:

➤ the *previous Bachelor degree*:

If you already obtained the required degree, you must upload in the application portal:

- if graduated in Italy: diploma supplement or substitute-declaration (following the Italian D.P.R. nr. 445/2000) of the degree awarded, final mark, exams passed as well as the marks, the date in which the exams were passed and the credit points as well as the subject areas and the hours of teaching;
- if graduated abroad: diploma supplement or final degree certificate issued by the foreign university (to be translated into English if it is written in a language which is not Italian, German or English) detailing the final mark, exams passed as well as the marks, the date in which the exams were passed and the credit points as well as the hours of teaching. A description of the contents of the single courses must also be attached; it is advisable to attach the declaration of value or a document written by the university itself with the indication of the lowest mark needed in order to achieve the degree as well as the highest mark obtainable;

If you have not yet obtained the required degree, you must certify that you have acquired at least 150 credit points (ECTS), as established in the didactic regulation of their course of origin, by uploading in the application portal:

- for Italian universities: substitute-declaration (following the Italian D.P.R. nr. 445/2000) of the exams passed as well as the marks, the date in which the exams were passed and the credit points as well as the subject areas and the hours of teaching;
- for foreign universities: a certificate (to be translated into English if it is written in a language which is not Italian, German or English) issued by the foreign university containing the list of exams sat as well as the marks, the date in which the exams were passed and the credit points as well as the hours of teaching. A document issued by the university containing the scale of the marks used as well as the contents of the single courses has to be presented as well.

Furthermore you need to download a form from the following link:

<https://www.unibz.it/assets/Documents/Applicants/unibz-scitech-tab-exams-master.xls>

Please fill it in and upload it in the portal as an *Excel file*.

Please note: Mendacious declarations will be penalised by criminal penalties and will result in the automatic exclusion from the ranking list.

➤ a *personal statement letter (letter of motivation)* in format DIN A-4.

ADMISSION RANKING LISTS

The Selection Committee will only evaluate the documentation presented by the deadline for application. Two admission ranking lists will be drawn up: one for EU citizens (and citizens of other countries who enjoy parity of treatment) and one for non-EU citizens resident abroad.

The ranking lists will be published on the website <https://www.unibz.it/en/applicants/ranking-lists/> and are only valid for one academic year. Publication:

For the first application session, likely by 17 May 2019.

For the second application session, likely by 9 August 2019.

CONFIRMATION OF STUDY PLACE AND ENROLMENT

If you have been admitted to more than one degree course, you can only confirm a study place in one of them. With this confirmation you refrain from the admission to the other degree courses and lose the right to move up in the other ranking lists.

For enrolment you need to:

1. **pay the first instalment of university fees** (747,50 €)
2. **in the application portal**, choose the course and upload **the payment receipt** (to confirm your study place). Please note that payment will only be accepted once the receipt has been uploaded in the portal - it is not enough just to make the payment, otherwise you will lose your study place!

Deadline for applicants of Session I	27 May 2019, 12:00 noon
Deadline for applicants of Session II	23 August 2019, 12:00 noon

If you do not respect this deadline, you will automatically lose your study place, which will be offered to the subsequent applicant in the ranking list.

For EU citizens and equivalent only: If not all study places of Session I are occupied, any free places will be assigned in Session II.

Please note that payment does not allow you to receive student status, which will be acquired upon enrolment.

If you have a confirmed study place, there will be no refund of the university fees unless, in the event of non-EU applicants resident abroad, you do not receive the necessary documents from the Italian authorities in your country.

Admission with reservation:

If you do not have the required academic qualification, you will be given a conditional offer for a study place and you must submit your qualification upon enrolment. If you achieve your qualification after the enrolment deadline, you cannot enrol and you will lose your place which will be offered to the subsequent applicant in the ranking list. Suggestion: If you achieve your qualification after the enrolment deadline, you should not pay the tuition fees to confirm the study place. You will be able to submit a late enrolment request to the Rector and, only if there are study places still available, you can enrol by December 18, 2019.

3. **in the application portal, enrol online**

Deadlines	Begin	End
for applicants of Session I	15 July	11 October 2019, 12:00 noon
for applicants of Session II	9 August	11 October 2019, 12:00 noon

Enrolment is recommended as early as possible, so you have the possibility to upload incomplete documents before the end of the deadline.

If you do not respect the deadline for enrolment, you will lose your study place, which will be offered to the subsequent applicant in the ranking list.

If you have gained your qualification abroad you must upload (if not uploaded upon application):
<ul style="list-style-type: none">• diploma of your qualification
<ul style="list-style-type: none">• official translation of your diploma into Italian (translation is not necessary if the certificates have been issued in German or English)
<ul style="list-style-type: none">• the Diploma supplement, where it must be indicated:<ul style="list-style-type: none">• that the student has achieved at least 180 credit points (ECTS) and• that the study title gives access to a Master course.In case of doubt, unibz reserves the right to request further documents (e.g. declaration of equivalent value).

- the declaration of equivalent value of the applicants qualification, in the case the Diploma supplement is missing.

At the beginning of the academic year you have to submit the originals of the above mentioned documents to the Student Secretariat.

Please note that if you do not possess a valid entrance qualification, you could be excluded with Rector`s decree even after enrolment.

If you are a non-EU citizen resident abroad:

If you are able to be admitted to the admission procedure of the course you applied for (check the admission ranking lists), the Italian Authorities in your own country will issue you with the entry visa for studies/university: this will allow you to arrive in Italy to sit any entrance tests you have to take, and to enrol for the course that you have applied for, after passing the selection procedure.

According to Italian law, within 8 working days of your arrival in Italy, you must have applied for the permit to stay: as soon as you arrive you should go to the Advisory Service and you will be given the necessary information for starting this procedure.

Once you will obtain your permit of stay for Italy (permesso di soggiorno), you have to deliver it to the Student Secretariat personally or via e-mail.

The enrolment is also necessary at the **University of Innsbruck**. It will take place within a collective excursion after the beginning of the lectures, where you need to present the original documents regarding your study title. You also have to pay the fee for the Austrian National Union of Students (Österreichische Hochschülerschaft-ÖH-Beitrag).

Students intending to transfer from another Italian University to unibz have to submit to the Student Secretariat - at the beginning of the academic year - a copy of the transfer application presented at the university of origin.

TUITION FEES

Enrolment taxes and fees for the 2019/20 academic year amount to **1.347,50 €**.

- **1st instalment** (747,50 €)*: includes the provincial tax for the right to study of 147,50 € and a revenue stamp of 16 €.
- **2nd instalment** (600 €): must be paid by 31 March 2020.

The first instalment must be paid in order to enrol.

Delayed payment of the second instalment will result in a fine being levied. If you have not paid your taxes or other fees, you will be unable to take exams and will not be able to transfer to other universities or other degree courses. If you drop out of a course, interrupt your studies or are excluded from studies, you are not entitled to reimbursement of fees.

Exemption from the University fees (and the provincial tax) is granted to:

- Students with a disability recognized under article 3, paragraph 1, of Law No 104/1992, or with a disability up to or exceeding 66%: the disability certificate, issued by the health authorities, must be presented at the beginning of the academic year.
- Foreign students who have been granted a scholarship from the Italian government.

Entitled to receive a refund of the tuition fees are those students who benefit from a scholarship granted by the Autonomous Province of Bozen-Bolzano (see below).

RECOGNITION OF CREDIT POINTS

After enrolment, you can apply for recognition of the credit points gained at the end of your previous university studies, if they are compatible with the subjects offered.

You can fill out the online application using Cockpit (Intranet for students, access will be possible only after enrolment).

The Degree Council will evaluate the application and the credit points - if recognised - will be inserted in your student's career.

Further information are available in the Faculty Secretariat.

ADVISORY SERVICE

The Advisory Service informs you about the faculties and the study programmes and provides support regarding your choice of study at the InfoPoints in Bozen-Bolzano and Brixen-Bressanone (by appointment). In many cases, a simple ring or an email is enough to get the requested information.

Addresses and telephone numbers can be found on the last page of this Manifesto.

STUDENTS WITH DISABILITIES OR LEARNING DISORDERS

Students with disabilities:

- Support during the Advisory Service will arrange the support according to your needs so that you can sit the admission exams without difficulty. You must therefore submit a certificate of disability to the Advisory Service, Piazza Università 1 – Bozen-Bolzano, either in person by appointment, or via e-mail to study@unibz.it or via fax (+39 0471 012109), by the application deadline.
- Support while you study: please contact the Advisory Service to discuss any further support you may need throughout your time at the University.
- Exemption from tuition fees: please read the paragraph entitled "Tuition Fees".

Students with learning disorders (law n.170/2010):

- Support during the admission procedure: you are entitled to receive 30% extra time for written entrance examinations. You need to submit an evaluation that documents your learning disorder (diagnosis) in a timely manner before any language or admission exams and no later than the application deadline to the Advisory Service, Piazza Università 1 – Bozen-Bolzano, either in person by appointment, or via e-mail to study@unibz.it or via fax (+39 0471 012109), by the application deadline. The certification provided must have been issued by an institution recognised by your national health service and the diagnosis submitted cannot be accepted if it is more than 3 years old.
- Support while you study: please contact the Advisory Service to discuss any further support you may need throughout your time at the University.

Other forms of support are offered by the School and University Welfare Office of the Autonomous Province of Bozen-Bolzano (address and other details can be found on the last page).

STUDY GRANTS AND STUDENT ACCOMMODATION

The School and University Welfare Office of the Autonomous Province of Bozen-Bolzano (Amt für Hochschulförderung - Ufficio per il Diritto allo Studio universitario) can be contacted for:

- **Accommodation in Bozen-Bolzano, Brixen-Bressanone and Bruneck-Brunico:** you can apply **from mid/end of May 2019**. For information on the exact date and time, please refer to the website of the School and University Welfare Office at <http://www.provincia.bz.it/diritto-allo-studio>. The assignment of accommodation in student hostels follows a first-come, first-served policy. You can find further information on the same website from mid-April;
- **Study grants:** For further information, please contact the above-mentioned office, the "Südtiroler HochschülerInnenschaft" (sh.asus) or the Movimento Universitario Altoatesino (MUA). MUA and sh.asus also

offer a support service for filling in applications. Students from non-EU countries will be eligible for these study grants only after one year of regular residence in South Tyrol;

- **Refund of the provincial tax.**

Addresses and telephone contacts are indicated on the last page of this Manifesto.

2019/20 ACADEMIC CALENDAR*

1st session

Application	01.03. - 26.04.2019
Language tests	11.-13.04.2019 (enrolment by: 05.04.2019)
Selection procedure	Interviews between 6 and 10 May 2019
Publication of ranking lists	by 17.05.2019
Payment of the 1st instalment of the fees	by 27.05.2019
Enrolment	15.07. - 11.10.2019

2nd session

Application	20.05. - 31.07.2019
Language tests	02.-04.07.2019 (enrolment by: 24.06.2019) 30.-31.07.2019 (enrolment by: 24.06.2019)
Selection procedure	Interviews between 5 and 7 August 2019
Publication of ranking lists	by 09.08.2019
Payment of the 1 st instalment of the fees	by 23.08.2019
Enrolment	09.08. – 11.10.2019

Infodays for Freshers	30.09.-01.10.2019
Classes begin	30.09.2019

* The academic calendar follows the requirements of each partner University.

FOR FURTHER INFORMATION

WHO?	WHAT?	WHERE?	WHEN?
Advisory Service Tel. +39 0471 012 100 study@unibz.it	General information and course guidance, foreign students and students with disability or learning difficulties, accommodation	Bozen-Bolzano: Universitätsplatz/Piazza Università 1 Building A – 1 st floor Office A1.01 Infopoint	Tue + Thu 14:00 - 16:00 Wed + Fri 10:00 - 12:30
Student Secretariat Tel. +39 0471 012 200 studsec@unibz.it	Online application, enrolment, tuition fees	Bozen-Bolzano Universitätsplatz/Piazza Università 5 Building B – 1 st floor Office B1.10	Mon + Wed + Fri 10:00 - 12:00 Tue + Thu 14:00 - 16:00
Faculty of Science & Technology Tel. +39 0471 017 000 science.technology@unibz.it	Admission procedure, ranking lists, didactics	Bozen-Bolzano Universitätsplatz/Piazza Università 5 Building K – 3 th floor	Mon + Tue 10:00 - 12:00 Thu + Fri 14:30 - 16:30
Language Centre Tel. +39 0471 012 400 language.centre@unibz.it	Online upload of language certificates, enrolment to language assessment tests, language courses	Bozen-Bolzano: Universitätsplatz/Piazza Università 1 Building A – 1 st floor Office A1.01 Infopoint	Tue + Thu 14:00 - 16:00 Wed + Fri 10:00 - 12:30
Amt für Hochschulförderung / Ufficio per il Diritto allo Studio universitario Office for School and University Assistance Tel. +39 0471 412 941/ 412 927 hochschulfoerderung@provinz.bz.it	Grants, accommodation in student halls	Bozen-Bolzano Andreas-Hofer-Straße/Via Andreas Hofer 18 2 nd floor Office 213, 216 (Grants) Office 214 (Student halls)	Mon + Tue + Wed + Fri 09:00 - 12:00 Thu 08:30 - 13:00 / 14:00 - 17:30
South Tyrolean student association (sh.asus) Tel. +39 0471 974 614 bz@asus.sh	General information, support in filling out the application forms for grants	Bozen-Bolzano Kapuzinergasse/Via dei Cappuccini 2 Ground floor	Mon - Thu 09:00 - 12:30 / 14:00 - 17:00 Fri 09:00 - 12:30
University of Innsbruck Faculty of Biology Tel: +43 512507-96131 Tel: +43 512507-2900 e-mail: Dekanat-Biologie@uibk.ac.at	General information	Technikerstrasse 15 6020 Innsbruck Austria	