

Study Manifesto

MASTER IN COMPUTER SCIENCE

2017/2018 academic year

Course outline

Faculty	Computer Science (campus Bozen-Bolzano)
Degree class	LM-18 (Ministerial Decree n. 270/2004)
Length	2 years
Credit points	120 (based on the European Credit Transfer System)
Languages used in teaching	English
Admission title	Three-year undergraduate degree (bachelor) or university diploma of the previous Italian higher education system or any equivalent foreign qualification
Language requirements	Knowledge of English
Study places	40 EU + 20 Non EU
Admission procedure	Previous studies evaluation
Deadline for application	1st Session: 28 April 2017 2nd Session: 20 July 2017
Deadline for enrolment	13 October 2017
Tuition fees	1343,50 Euro per year
Begin of language courses	
Classes start	2 October 2017

subject to change

THE MASTER PROGRAMME

Master in Computer Science

Master class: LM-18

Our two-year Master's programme produces graduates who have a thorough knowledge of the fundamental fields of computer science, of the structures and the use of computer systems, and of the scientific research methods. Graduates understand and use the tools of discrete and continuous mathematics and of applied mathematics and physics, and have an in-depth knowledge of the foundations, techniques and methods for the design and development of information systems. Students may participate in a European Master's programme to achieve a joint degree with one of our European partner universities.

Subjects taught

- Curriculum in Data and Knowledge Engineering: Advanced Database Management Technologies, Data and Process Modeling, Data Mining, Information Search and Retrieval, Semantic Technologies, Data and Knowledge Engineering, Theory of Computing.
- Curriculum in Software Engineering and IT Management: IT and Service Management, Mobile Systems Engineering, Requirements and Design of Software Systems, Software Process Management, Software and IT Engineering, Software Reliability and Testing, System Security.
- Common lectures: Advanced Internet Technologies, Human Machine Interaction, Research Methods, Statistical Methods, Technical and Scientific Communication. Also offered are several optional courses.

Career opportunities

Graduates' skills and knowledge enable them to work in areas that require competence in:

- the analysis, formalization and design of software systems for the solution of complex problems in various application areas, such as industry, services, environment, health, heritage and public administration;
- the development and maintenance of high quality information systems and computer networks, also in critical areas;
- research and innovation in industrial, public and academic laboratories.

Languages used in teaching

The language in all the lectures in the Master in Computer Science is English.

Fixed intake

The available study places for the academic year 2017/2018 are:

	EU citizens (and citizens given parity of treatment)	non-EU citizens (resident abroad)
1 st session	30	20
2 nd session	10	0
Total	40	20

ADMISSION REQUIREMENTS

You are eligible to enrol for the Master if you possess one of the following qualifications:

Typology a)

- Italian Bachelor degree ("diploma di laurea") in Computer Science (Scienze e tecnologie informatiche, classe L-31), Information Engineering (Ingegneria dell'informazione, classe L-08)
- equivalent Italian degree obtained according to the regulations previously in force
- other degrees in the field of Computer Science awarded in Italy or abroad and recognized as suitable

Typology b)

- Italian Bachelor degree ("diploma di laurea") in Physics (Scienze e tecnologie fisiche, classe L-30) or Mathematics (Scienze matematiche, classe L-36)
- equivalent Italian degree obtained according to the regulations previously in force
- other degrees in the field of Physics or Mathematics awarded abroad and recognized as suitable.

Preference will be given to candidates who possess one of the qualifications listed under point a).

If you do not possess the required degree at the moment of application, you can apply if you have earned **at least 130 credit points (ECTS)**.

You must also have adequate knowledge of English and adequate general and specific competence. These requirements must be uploaded in the application portal.

Concurrent enrolment at several universities or in several courses at the same university is not allowed. Concurrent enrolment at universities and at higher education institutions for music and dance (e.g., music academy) is on the contrary allowed under specific conditions (Ministerial Decree 28.09.2011; get more information from the Student Secretariat).

LANGUAGE REQUIREMENTS FOR ADMISSION

You must have adequate knowledge of **English**: proof of it must be uploaded in the application portal.

ONLINE APPLICATION

Your application is submitted online through the application portal available at

<https://aws.unibz.it/exup/en>

You need to create an account, fill in the form online and upload the documents required as an electronic file. Through the application portal you can also upload your language certificates or register for the language exams.

Application for several courses is allowed. Applicants excluded in the first session can apply again in the second.

Deadlines	Begin	End (term of exclusion)
1 st Session	13 March 2017	28 April 2017, 12:00 midday
2 nd Session	18 May 2017	20 July 2017, 12:00 midday

ATTACHMENTS

You should upload the required attachments for every selected degree course in the portal. In the portal, you can visualize the status of your application and your attachments with the help of colours (e.g. missing documents will be highlighted in red).

Evaluation can then only take place on the basis of the documentation you have uploaded in the portal by the deadline. If your application is incomplete, you will be excluded from the admission procedure.

You have to upload:

- a passport-size colour photo;
- a photocopy of a valid identity card or passport (front/back); attention: if your document is invalid, incomplete or unreadable, you will be excluded from the admission procedure.
- the attachments listed in the section entitled "Selection procedure".

Applicants with a qualification gained abroad must also upload:

- the diploma of their qualification: those not yet in possession of the diploma can upload it upon enrolment at the very latest;
 - an official translation of the qualification into Italian (not necessary for qualifications in German or English);
 - the Diploma supplement, in the case they have achieved their university title in a Member State of the European Union (or in Switzerland, Liechtenstein, Norway or Iceland). In the Diploma supplement it must be indicated:
 - that the student has achieved at least 180 credit points (ECTS) and
 - that the study title gives access to a Master course.
- In case of doubt, unibz reserves the right to request further documents (e.g. declaration of equivalent value);
- the declaration of equivalent value of the applicants qualification, in the case they have achieved their university title in a State who is not part of the European Union, or when the Diploma supplement is missing. Those not yet in possession of the declaration can upload it upon enrolment at the very latest;
 - the valid permit to stay for Italy (only for non EU-citizens legally resident in Italy) – see below.

The declaration of equivalent value (or diploma supplement for titles achieved in the EU or in the European Economic Area)

If you have a qualification from abroad you must certify that your qualification would grant you entry to a similar university course in the country where you achieved this qualification.

For that reason you must:

- apply for the "dichiarazione di valore" (declaration of equivalent value) at the Italian consulate or embassy abroad (the declaration must be applied for as soon as possible since it can often require long processing times);
- upload the declaration upon enrolment at the very latest, together with the other relevant documents.

Application by non-EU citizens

- **If you have a valid permit to stay in Italy** (see article 39, paragraph 5 of decree no. 286 of 25.07.1998: "**permesso di soggiorno**" for work, family reasons, political or humanitarian asylum, religious reasons), you apply directly to the University, as described above and must submit a copy of your valid permit to stay. A permit of stay for study reasons, or a visa for tourism, is not sufficient. If the permit deadline has expired, a renewal request must also be attached. **NB:** if you do not provide the permit for one reason or another, you will be automatically considered a non-EU citizen living abroad and therefore subject to the admission procedure through the Italian authorities acting in your country of origin.
- **If you are resident abroad**, you must carry out the **enrolment procedures both through the Italian authorities** (consulate or embassy) in your country **and directly with the University**. The deadlines imposed by the Italian Ministry of Education, Universities and Research (<http://www.studiare-in-italia.it/studentistranieri/>) must be respected. Should you not follow this procedure with your local Italian consulate, the application that you delivered direct to the University will be declared null and void. Please note that non EU-citizens resident abroad can apply for one course only!

SELECTION PROCEDURE

You must go through a selection procedure in order to access the course.

The criteria for the evaluation are:

- max 10 points can be attributed to the study curriculum, based on the mark average gained upon application;
- the English knowledge certification does not add points, but is required for the student's admission;
- max 2 points can be attributed to the letter "Further experiences in the field of Computer Science", based on the relevance of the listed experiences;
- preference will be given to candidates who possess one of the qualifications listed under point a) of the paragraph Admission Requirements.

In the application portal, you have to upload:

1. *Study Curriculum*

The following information on the previous degree programme must be included:

- Name of the programme;
- University and country awarding the qualification;
- Enrolment date;
- Legal duration of the programme;
- Grade scale or scales (maximum, minimum, minimum pass grade);
- Average grade of all exams passed at the moment of the application;
- Value of 1 credit point in hours, or its equivalence to ECTS credit points;
- Details of the programme, with following information for each subject:
 - name in the original language and English translation;
 - credit points;
 - grade.

If the study curriculum refers to a title gained in a country other than Italy, it has to be certified by an academic transcript of exams from the University awarding the qualification, subject to the exclusion from tis selection procedure. Applicants with titles gained in Italy must on the contrary self-declare the exams passed, subject to the exclusion from this selection procedure.

NB: The data must be entered in the excel sheet "Study Curriculum table" downloadable from the application portal <https://www.unibz.it/assets/Documents/Applicants/unibz-comp-tab-exams-master.xls>; the completed excel sheet must then be uploaded through the application portal.

2. *Evidence of knowledge of English*

If you attended a degree programme in English, you do not have to submit additional documentation.

Conversely, you must enclose one of the following documents:

- an international language certificate that appears on the list of the Language Centre of the Free University of Bozen - Bolzano (the validity of the certificate is assessed by the Language Centre);
- proof of attendance of a university degree programme with at least 30% of lectures held in English;
- proof of attendance of a high school in English, or of a high school having English amongst its subjects;
- any other documentation certifying your language knowledge. Validity will be assessed case by case by the Selection Committee.

It is under your responsibility to provide appropriate certification for the knowledge of English. The commission reserves the right to verify your knowledge of English by a language test before the publication of the admission ranking list.

3. Further experiences in the field of Computer Science

You may upload a letter written in English in which you list up to maximum 2 relevant work or education experiences in the field of Computer Science. For each experience you must indicate a contact for verification.

ADMISSION RANKING LISTS

The Selection Committee will only evaluate the documentation uploaded in the portal by the application deadline and will draw up two admission ranking lists: one for EU citizens (and citizens of other countries who enjoy parity of treatment) and one for non-EU citizens resident abroad.

The ranking lists will be published on the website <https://www.unibz.it/en/applicants/ranking-lists/> and are only valid for the academic year for which they have been drawn up. Publication:

For the first application session, likely by 16 May 2017.

For the second application session, likely by 4 August 2017.

If you are high up enough on the ranking list to be admitted to one degree course, but you are not any more interested in, you are required to compile the form for the renunciation and to submit it by e-mail to the Student Secretariat (studsec@unibz.it). This declaration of renunciation cannot be recalled and enables the Student Secretariat to contact the applicants who are next in the ranking list.

The link to the renunciation form is available here:

<https://www.unibz.it/assets/Documents/Applicants/unibz-renunciation-of-study-place-en.pdf>

CONFIRMATION OF STUDY PLACE AND ENROLMENT

If you have been admitted to more than one degree courses, you can only confirm a study place in one of them. With this confirmation you refrain from the admission to the other degree courses and lose the right to move up in the other ranking lists.

For enrolment you need to:

1. **pay the first instalment of university fees** (743,50 €)
2. **in the application portal**, choose the course and upload **the payment receipt** (to confirm your study place). Please note that payment will only be accepted once the receipt has been uploaded in the portal - it is not enough just to make the payment, otherwise you will lose your study place!

Deadline for applicants of the 1 st Session	25 May 2017
Deadline for applicants of the 2 nd Session	24 August 2017

If you do not respect this deadline, you will automatically lose your place which will be offered to the subsequent applicant in the ranking list.

If not all study places of the first session are occupied, any free places will be assigned in the 2nd session.

Please note that payment does not allow you to receive student status, which will be acquired upon enrolment.

If you have a confirmed study place, there will be no refund of the university fees unless, in the event of non-EU applicants resident abroad, you do not receive the necessary documents from the Italian authorities in your country.

If you do not have the required academic qualification, you will be given a conditional offer for a study place and you must submit your qualification upon enrolment. If you achieve your qualification after the enrolment deadline, you cannot enroll and you will lose your place which will be offered to the subsequent applicant in the ranking list. Suggestion: If you achieve your qualification after the enrolment deadline, you should not pay the tuition fees to confirm the study place. You will be able to submit a late enrolment request to the Rector and, only if there are study places still available, you can enroll by December 15, 2017.

3. **in the application portal, enrol online.**

Deadlines	Begin	End
for applicants of the 1 st session	24 July	13 October 2017, 12:00 midday
for applicants of the 2 nd session	4 August	13 October 2017, 12:00 midday

Enrolment is recommended as early as possible, so you have the possibility to upload incomplete documents before the end of the deadline.

If you don't respect the deadline for enrolment, you will lose your study place, which will be offered to the subsequent applicant in the ranking list.

If you have gained your qualification abroad you must upload (if not uploaded upon application):
<ul style="list-style-type: none"> • diploma of your qualification
<ul style="list-style-type: none"> • official translation of your diploma into Italian (translation is not necessary if the certificates have been issued in German or English)
<ul style="list-style-type: none"> • the Diploma supplement, in the case they have achieved their university title in a Member State of the European Union (or in Switzerland, Liechtenstein, Norway or Iceland). In the Diploma supplement it must be indicated: <ul style="list-style-type: none"> • that the student has achieved at least 180 credit points (ECTS) and • that the study title gives access to a Master course. In case of doubt, unibz reserves the right to request further documents (e.g. declaration of equivalent value).
<ul style="list-style-type: none"> • the declaration of equivalent value of the applicants qualification, in the case they have achieved their university title in a State who is not part of the European Union, or when the Diploma supplement is missing. Those not yet in possession of the declaration can upload it upon enrolment at the very latest

At the beginning of the academic year you have to submit the originals of the above mentioned documents to the Student Secretariat.

If you are a non-EU citizen resident abroad:
<p>If you are able to be admitted to the admission procedure of the course you applied for (check the admission ranklists), the Italian Authorities in your own country will issue you with the entry visa for studies/university: this will allow you to arrive in Italy to sit any entrance tests you have to take, and to enrol for the course that you have pre-enrolled for, after passing the selection procedure.</p> <p>According to Italian law, within 8 working days of your arrival in Italy, you must have applied for the permit to stay: as soon as you arrive you should go to the Advisory Service and you will be given all the information so that you can start this procedure.</p> <p>Once you will obtain your permit of stay for Italy (permesso di soggiorno), you have to deliver it to the Student Secretariat personally or via e-mail.</p>

Students intending to transfer from another Italian University to unibz have to submit to the Student Secretariat - at the beginning of the academic year - a copy of the transfer application presented at your university of origin.

TUITION FEES

Enrolment taxes and fees for the 2017/2018 academic year amount to **1.343,50 €**.

Deadlines for payment	1st instalment (743,50 €)*	2nd instalment (600 €)
for applicants of the 1 st session	by 25 May 2017	by 31 March 2018
for applicants of the 2 nd session	by 24 August 2017	by 31 March 2018

* The first instalment includes the provincial tax for the right to study of 143,50 € and a revenue stamp of 16 €.

The first instalment must be paid in order to enrol.

Delayed payment of the second instalment will result in a fine being levied. If you have not paid your taxes or other fees, you will be unable to take exams and will not be able to transfer to other universities or other degree courses.

If you drop out of a course, interrupt your studies or are excluded from studies, you are not entitled to reimbursement of fees.

Exemption from the University fees (and the provincial tax) is granted to:

- Disabled students with a disability up to or exceeding 66%: the disability certificate, issued by the health authorities, must be presented at the beginning of the academic year.
- Foreign students who have been granted a scholarship from the Italian government.

Entitled to receive a refund of the tuition fees are those students who benefit from a scholarship granted by the Autonomous Province of Bozen - Bolzano (see below).

RECOGNITION OF CREDIT POINTS

After enrolment, you can apply for recognition of the credit points gained at the end of your previous university studies, if they are compatible with the subjects offered.

You can fill out the online application using Cockpit (Intranet for students, access will be possible only after enrolment).

The Degree Council will evaluate the application and the credit points - if recognised - will be inserted in your student's career.

Further information are available in the Faculty Secretariat.

ADVISORY SERVICE

The Advisory Service informs you about the faculties and the degree courses on offer and provides support regarding your choice of study.

At the InfoPoints in Bozen-Bolzano and Brixen-Bressanone you can view information material and receive information about the courses. There is also an individual consultation service available.

Addresses and telephone numbers can be found on the last page of this Manifesto.

STUDENTS WITH DISABILITIES OR LEARNING DISORDERS

Students with disabilities:

- Support during the admission procedure: you need to contact the Advisory Service to submit evidence of your disability at least one month before any admission exams. The Advisory Service will arrange the support according to your needs so that you can sit the admission exams without difficulty. You must therefore submit a certificate of disability to the Advisory Service, Piazza Università 1 – Bozen-Bolzano, either in person by appointment, or via fax (+39 0471 012109), by the application deadline.
- Support while you study: please contact the Advisory Service to discuss any further support you may need throughout your time at the University.
- Exemption from tuition fees: please read the paragraph entitled "Tuition Fees".

Students with learning disabilities (law n.170/2010):

- Support during the admission procedure: you are entitled to receive 30% extra time for written entrance examinations. You need to submit an evaluation that documents your learning disorder (diagnosis) to the Advisory Service, Piazza Università 1 – Bozen-Bolzano, either in person by appointment, or via fax (+39 0471 012109), by the application deadline.
The certification provided must have been issued by an institution recognised by your national health service and the diagnosis submitted cannot be accepted if it is more than 3 years old.
- Support while you study: please contact the Advisory Service to discuss any further support you may need throughout your time at the University.

Other forms of support are offered by the School and University Welfare Office of the Autonomous Province of Bozen-Bolzano (address and other details can be found on the last page).

STUDY GRANTS AND STUDENT ACCOMMODATION

The School and University Welfare Office of the Autonomous Province of Bozen-Bolzano (Amt für Hochschulförderung - Ufficio per il Diritto allo Studio universitario) must be contacted for:

- **Accommodation:** you can apply from Tuesday, **11th April 2017**. We advise you to complete the application for accommodation as soon as possible, already upon application at the University or before knowing the admission procedure results: the assignment of accommodation in student hostels follows a first-come, first-served policy. You can find further information regarding registration procedure on the services portal of the Autonomous Province of Bozen-Bolzano from mid-March: www.provincia.bz.it/diritto-allo-studio > Assistenza universitaria > Alloggi in Alto Adige;
- **Study grants:** For information, you can contact the above-mentioned office or the "Südtiroler HochschülerInnenschaft" (sh.asus), which can give information and help with online applications. Students from non-EU countries will be eligible for these study grants only after one year of regular residence in South Tyrol;
- **Refund of the provincial tax.**

Addresses and telephone contacts are indicated on the last page of this Manifesto.

CURRICULA

Students specialise by choosing one curriculum at the time of enrolment. Changes of curriculum can be made with the approval of the Degree Programme Committee.

Each student may submit a well-motivated individual study plan; individual study plans are subject to the scrutiny and approval of the Degree Programme Committee.

Curriculum "Data and Knowledge Engineering" (DKE)

This curriculum prepares researchers, developers and new entrepreneurs who will be able to use computers for developing new and effective solutions to a range of computation problems. Students will learn to understand, design and develop web-based, mobile, distributed and cooperative information systems leveraging large data and knowledge repositories.

1st year		
Courses	Exam	Credit Points
1st Semester		
Advanced Database Management Technologies	yes	8
Data Mining	yes	8
Theory of Computing	yes	8
Statistical Methods	pass/fail	4
Seminars in Human Machine Interaction	pass/fail	4
2nd Semester		
Advanced Internet Technologies	yes	8
Data and Process Modeling	yes	8
Information Search and Retrieval	yes	8
Technical and Scientific Communication	pass/fail	4
2nd year		
Courses	Exam	Credit Points
3rd Semester		
Semantic Technologies	yes	8
Seminars in Data and Knowledge Engineering	yes	4
Research Methods	pass/fail	2
Compulsory Optional Course	yes	8
Free Choice*	**	8
4th Semester		
Thesis	Degree	30

* students can advance or postpone Free Choice credit points freely

** students can choose courses with a final exam or courses with a pass/fail test

Curriculum "Software Engineering and IT Management" (SEITM)

This curriculum prepares professionals and researchers who will be able to develop, plan and manage complex and distributed software systems, services, and technological infrastructures of various complexity, quality and cost in real application contexts.

1st year		
Courses	Exam	Credit Points
1st Semester		
IT and Service Management	yes	8
Requirements and Design of Software Systems	yes	8
Software Process Management	yes	8
Seminars in Human Machine Interaction	pass/fail	4
Statistical Methods	pass/fail	4
2nd Semester		
Advanced Internet Technologies	yes	8
Software Reliability and Testing	yes	8
System Security	yes	8
Technical and Scientific Communication	pass/fail	4

2nd year		
Courses	Exam	Credit Points
3rd Semester		
Mobile Systems Engineering	yes	8
Seminars in Software and IT Engineering	yes	4
Research Methods	pass/fail	2
Compulsory Optional Course	yes	8
Free Choice*	**	8
4th Semester		
Thesis	Degree	30

* students can advance or postpone Free Choice credit points freely

** students can choose both courses with a final exam or courses with a pass/fail test

Compulsory Optional Courses

Compulsory optional courses vary according to the curriculum and offer students the opportunity to further develop their knowledge in a specific area. They must be chosen from the catalogue decided yearly by the Faculty. The compulsory optional courses for the academic year 2017/2018 are:

2nd year		
Courses	Exam	Credit Points
1st Semester		
Advanced Database Management Technologies (SEITM)	yes	8
Advanced Human Computer Interaction (DKE, SEITM)	yes	8
Advanced Topics in Machine Learning (DKE, SEITM)	yes	8
Data Mining (SEITM)	yes	8
IT and Service Management (DKE)	yes	8
Intelligent Agents (DKE, SEITM)	yes	8
Lean Start Up (DKE, SEITM)	yes	8
Requirements and Design of Software Systems (DKE)	yes	8
Semantic Technologies (SEITM)	yes	8
Software Factory (DKE, SEITM)	yes	8
Software Process Management (DKE)	yes	8
Temporal and Spatial Databases (DKE, SEITM)	yes	8

EUROPEAN MASTER PROGRAMMES

With the European Master programmes the European Union has taken on the challenges created by globalization. These European integrated study programmes aim at promoting quality in higher education in Europe, increasing its appeal within and beyond the EU borders, encouraging outstanding scholars from all over the world to acquire experience in the EU, developing a structured co-operation network between the EU and third-country institutions, increasing mobility from the EU to other countries and to improving accessibility and visibility for Europe's higher education.

The European Masters Programmes are different to normal Master courses in three ways:

- they are offered by European universities internationally recognized as state-of-the-art research centres in the sector of the Master's specialization;
- students enrol, study and graduate in at least two European universities;
- students receive either a double or joint degree from two or more European universities.

Right from its start our Faculty has been recognized by the European Commission as a leader in these programmes: it has been granted with the Erasmus Mundus Brand Name (EMBN), attesting our level of excellence in Europe, and it offers scholarships for European and third-country students.

European Master in Computational Logic

The Partner Universities awarding a joint degree together with unibz within this programme are:

- Technische Universität Wien, Austria
- Technische Universität Dresden, Germany
- Universidade Nova de Lisboa, Portugal

The Consortium manages the selection and admission procedures jointly. For further information on admission and study plan see <https://www.unibz.it/en/faculties/computer-science/master-in-computational-logic/>.

European Master in Software Engineering

The Partner Universities awarding a double degree together with unibz within this programme are:

- University of Oulu, Finland
- Universität Kaiserslautern, Germany
- Universidad Politécnica de Madrid, Spain

The Consortium manages the selection and admission procedures jointly. For further information on admission and study plan see <http://em-se.eu/index.php/the-programme/>.

TEACHING AND LEARNING ACTIVITIES

Various kinds of teaching and learning activities will, in different ways, confer practical and theoretical knowledge:

- **Lecture:** regular meeting with the students where the lecturer explains the theoretical part of the course syllabus.
- **Exercise:** regular meeting with the students that complements the lecture; during exercises the course syllabus is reworked and/or the student independently applies the theoretical knowledge under the supervision of the lecturer.
- **Lab:** regular meeting with the students that complements the lecture; during labs the student independently develops a software product by immediately applying the theoretical knowledge under the supervision of the lecturer.
- **Seminar:** presentation in the form of a seminar where advanced topics are discussed and comprehension, communication and team work skills are developed; the presentation is given by the lecturer, or experts of the area or by the participating students, who deepen a specific topic proposed by the lecturer.

Dissertation and graduation examination

The graduation examination for attaining the Master in Computer Science consists in the public discussion of an original dissertation (= thesis) written by the student under the guidance of a supervisor. This dissertation is either produced at the conclusion of a period of research or regards the planning of a project or a case analysis, and must show original thinking, mastery of the subjects under discussion, the capacity for independent work, and good communicative skills. For further information, please refer to the Study Regulations of the Faculty of Computer Science.

2017/18 ACADEMIC CALENDAR

1st session

Application	13.03. - 28.04.2017
Selection procedure and publication of ranking lists	by 16.05.2017
Payment of the 1st instalment of the fees	by 25.05.2017
Enrolment	24.07. - 13.10.2017*

2nd session

Application	18.05. - 20.07.2017
Selection procedure and publication of ranking lists	by 04.08.2017
Payment of the 1st instalment of the fees	by 24.08.2017
Enrolment	04.08. - 13.10.2017*

Infodays for Freshers 02.10. - 03.10.2017

1st semester

Classes	02.10. - 22.12.17
Christmas holidays	23.12.2017 - 07.01.2018
Classes	08.01. - 20.01.2018
Exams	22.01. - 10.02.2018 (1 st study year) 22.01. - 17.02.2018 (years after the first study year)

2nd semester

Classes	26.02. - 29.03.2018
Easter holidays	30.03. - 02.04.2018
Classes	03.04. - 17.06.2018
Exams	18.06. - 14.07.2018

Autumn Session

Exams	27.08. - 15.09.2018 (1 st study year) 27.08. - 29.09.2018 (years after the first study year)
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* If you do not have the required academic qualification, you will be given a conditional offer for a study place and you must submit your qualification upon enrolment. If you achieve your qualification after the enrolment deadline, you cannot enroll and you will lose your place which will be offered to the subsequent applicant in the ranking list. Suggestion: If you achieve your qualification after the enrolment deadline, you should not pay the tuition fees to confirm the study place. You will be able to submit a late enrolment request to the Rector and, only if there are study places still available, you can enroll by December 15, 2017.

FOR FURTHER INFORMATION:

WHO?	WHAT?	WHERE?	WHEN?
Advisory Service Tel. +39 0471 012 100 study@unibz.it	General information and course guidance, foreign students and students with disability or learning difficulties, accommodation	At Bozen-Bolzano: Universitätsplatz/Piazza Università 1 Building A – 1 st floor Office A1.01 Infopoint	Tue + Thu 14:00 - 16:00 Wed + Fri 10:00 - 12:30
		At Brixen-Bressanone: Regensburger Allee/Viale Ratisbona, 16 2 nd floor Office 2.12	by appointment
Student Secretariat Tel. +39 0471 012 200 studsec@unibz.it	Online application, enrolment, tuition fees	Bozen-Bolzano Universitätsplatz/Piazza Università 1 Building B – 1 st floor Office B1.10	Mon + Wed + Fri 10:00 - 12:00 Tue + Thu 14:00 - 16:00
Faculty of Computer Science Tel. +39 0471 016 004 /016 005 / 016 010 cs-teaching-organisation@unibz.it	Admission procedure, ranking lists, didactics	Bozen-Bolzano Dominikanerplatz/Piazza Domenicani 3 1 st floor Office 1.03 Left wing	Mon + Wed 10:00 - 12:00 Tue + Thu 14:00 - 16:00
Language Centre Tel. +39 0471 012 400 language.centre@unibz.it	Online upload of language certificates, enrolment to language assessment tests, language courses	At Bozen-Bolzano: Universitätsplatz/Piazza Università 1 Building A – 1 st floor Office A1.01 Infopoint	Tue + Thu 14:00 - 16:00 Wed + Fri 10:00 - 12:30
		At Brixen-Bressanone: Regensburger Allee/ Viale Ratisbona, 16 2 nd floor Office 2.12	by appointment
Amt für Hochschulförderung / Ufficio per il Diritto allo Studio universitario Office for School and University Assistance Tel. +39 0471 412 941/ 412 927 hochschulfoerderung@provinz.bz.it	Grants, accommodation in student halls	Bozen-Bolzano Andreas-Hofer-Straße/Via Andreas Hofer, 18 2 nd floor Office 213, 216 (Grants) Office 214 (Student halls)	Mon + Tue + Wed + Fri 09:00 - 12:00 Thu 08:30 - 13:00 / 14:00 - 17:30
South Tyrolean student association (sh.asus) Tel. +39 0471 974 614 bz@asus.sh	General information, support in filling out the application forms for grants	Bozen-Bolzano Kapuzinergasse/Via dei Cappuccini 2 Ground floor	Mon - Thu 09:00 - 12:30 / 14:00 - 17:00 Fri 09:00 - 12:30