### Study Manifesto

**MASTER'S DEGREE PROGRAMME IN ECO-SOCIAL DESIGN**

2017/2018 academic year

<table>
<thead>
<tr>
<th>Course outline</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Faculty</strong></td>
<td>Design and Art (campus Bozen-Bolzano)</td>
</tr>
<tr>
<td><strong>Degree class</strong></td>
<td>LM-12 (Ministerial Decree n. 270/2004)</td>
</tr>
<tr>
<td><strong>Length</strong></td>
<td>2 years</td>
</tr>
<tr>
<td><strong>Credit points</strong></td>
<td>120 (based on the European Credit Transfer System)</td>
</tr>
<tr>
<td><strong>Languages used in teaching</strong></td>
<td>English, German, Italian</td>
</tr>
<tr>
<td><strong>Admission title</strong></td>
<td>See &quot;Admission requirements&quot; (page 2)</td>
</tr>
<tr>
<td><strong>Language requirements</strong></td>
<td>Level C1 in one of the languages used in teaching, level B2 in a second language used in teaching</td>
</tr>
<tr>
<td><strong>Study places</strong></td>
<td>20 EU + 2 Non EU</td>
</tr>
<tr>
<td><strong>Admission procedure</strong></td>
<td>Evaluation of the documents presented and interview</td>
</tr>
<tr>
<td><strong>Deadline for application</strong></td>
<td>20 July 2017</td>
</tr>
<tr>
<td><strong>Deadline for enrolment</strong></td>
<td>24 August 2017</td>
</tr>
<tr>
<td><strong>Tuition fees</strong></td>
<td>1343.50 Euro per year</td>
</tr>
<tr>
<td><strong>Begin of language courses</strong></td>
<td>11 September 2017</td>
</tr>
<tr>
<td><strong>Classes start</strong></td>
<td>2 October 2017</td>
</tr>
</tbody>
</table>

subject to change
**The Master’s Degree Programme**

**Master’s Degree Programme in Eco-Social Design**  
**Master degree class: LM-12**

The Master’s Degree Programme in Eco-Social Design aims to train designers able to design and communicate in an integrated manner, considering design from 360°: graduates will know, on one hand, how to design and communicate in a specific context, acting locally but thinking how their action planning fits into the global context. On the other, they will know how to conceive product design, service innovation and cross-media communication in a coordinated way.

Graduates will be able to deal with complex projects that take into account the social, environmental and economic perspectives that hold together all the facets of sustainability.

The Alpine region is taken as the local dimension to deal with. It is an area that is characterized by extreme conditions but at the same time is fragile, which exemplifies the relationship between humans and the environment and the tensions between the local and the global. Confronted with the Alpine region and its specific problems, students will learn how to apply methods and tools to solve complex problems. These methods and tools will then be able to be adapted and applied to other areas and contexts.

The programme develops a vision of design as a series of activities that are integrated, but also as an integral activity. Within the programme various fields of design will be integrated in order to respond to complex problems. However, thanks to the specific approach of modular teaching, students can, if desired, specialize in product design or interaction design or communication design or in any other intersection of these fields.

**Courses**

- Design and multimedia communication work
- Design Research, Interface Design
- Political Ecology, Ecosocial Economics
- Media Studies, Sociology, Moderation and Participation, Cultural and Social Anthropology

The subject courses are complemented by workshop courses, which are necessary in order to access the Faculty’s variety of workshops, language courses, seminars and other electives to be chosen among the subjects offered by the other faculties of the unibz.

**Career prospects**

Graduates will be equipped to work both freelance as well as in public institutions, organizations and NGOs. They will also be able to work in private design studios and companies, design centres, style centres, and in planning and research centres and departments.

In particular, the professionalism gained by graduates in eco-social design is essential for a career both in product design, including all possible areas relating to tangible and intangible assets, as well as in visual communication within the most advanced sectors of communication.

**Languages used in teaching**

The languages used in teaching are Italian, German and English.

The teaching language of each course will be communicated at the start of the semester. The final exam will always be held in the official language of each course. A wide range of language courses, the advantage of living in a bilingual region and an international academic milieu help students in learning the languages.

**Fixed intake**

The available study places for the 2017/2018 academic year are:

<table>
<thead>
<tr>
<th>EU citizens (and citizens given parity of treatment)</th>
<th>non-EU citizens (resident abroad)</th>
</tr>
</thead>
<tbody>
<tr>
<td>20</td>
<td>2</td>
</tr>
</tbody>
</table>

**Admission Qualifications**

Prospective students who have one of the following qualifications are eligible to apply for this master’s programme:
a) Italian undergraduate degree (*) in one of the following classes or in an equivalent study qualification earned abroad:

1. EX M.D. 270/04: Bachelor degree in the classes:
   - L-4 Disegno industriale
   - L-17 Scienze dell’Architettura
   - L-21 Scienze della pianificazione territoriale, urbanistica, paesaggistica e ambientale
   (*): In every case, Italian citizens with a foreign university degree must have a high school diploma.

2. 2. EX M.D. 509/99: Bachelor degree in the classes:
   - 42 Disegno industriale
   - 04 Scienze dell’architettura e dell’ingegneria edile
   - 07 Urbanistica e scienza della pianificazione territoriale, urbanistica, paesaggistica e ambientale

b) Diploma Accademico di primo livello:
   - delle Accademie di Belle Arti (DA1)
     - DAPL03 Scuola di decorazione
     - DAPL04 Scuola di grafica
     - DAPL05 Scuola di scenografia
     - DAPL06 Scuola di progettazione artistica per l’impresa
     - DAPL08 Scuola di nuove tecnologie dell’arte
   - degli Istituti Superiori per le Industrie Artistiche
     - DIPL01 Scuola di progettazione grafica ed editoriale
     - DIPL02 Scuola di Design

or:

c) Bachelor degree, University diploma or equivalent degree of another bachelor class or study qualifications earned abroad can be valued as adequate if, during their study career and before the beginning of the admission procedure, students have gained 10 credit points in the following scientific disciplinary sectors or in equivalent subjects of the “Accademia di Belle Arti” („Diploma Accademico di primo livello DA1“) or of the “Istituti Superiori per per le Industrie Artistiche”:

- ICAR/13 Industrial Design
- ICAR/14 Architectural and Urban Composition
- ICAR/15 Landscape Design
- ICAR/16 Interior and Decorative Architecture

Concurrent enrolment at several universities or in several courses at the same university is not allowed. Concurrent enrolment at universities and at higher education institutions for music and dance (e.g., music academy) is on the contrary allowed under specific conditions (Ministerial Decree 28.09.2011; further information is available from the Student secretariat).

**LANGUAGE REQUIREMENTS FOR ADMISSION**

The official teaching languages are Italian, German and English, and the following language requirements apply:

<table>
<thead>
<tr>
<th>LANGUAGE</th>
<th>MINIMUM ENTRY LEVEL</th>
<th>MINIMUM EXIT LEVEL</th>
</tr>
</thead>
<tbody>
<tr>
<td>1st language</td>
<td>C1</td>
<td>C1</td>
</tr>
<tr>
<td>2nd language</td>
<td>B2</td>
<td>C1</td>
</tr>
<tr>
<td>3rd language</td>
<td>- - -</td>
<td>B1</td>
</tr>
</tbody>
</table>

Your first language is the language in which you have the highest level of proficiency (C1). Your third language is instead the language in which you are weaker (or in which you are an absolute beginner).

If you are not able to certify the above-indicated entry level, you cannot be admitted. In order to be admitted, no specific competences in the third language are required. In order to graduate you must reach the above mentioned exit levels.

The six levels of the Common European Framework of Reference are:
- A1-A2: Basic Users
- B1-B2: Independent Users
- C1-C2: Proficient Users.
HOW TO DEMONSTRATE LANGUAGE PROFICIENCY

You must first log in to the portal available at https://aws.unibz.it/exup/en

Once registered, you can:
- upload your language certificates
- enrol to do the language assessment tests offered by the Language Centre
- fill in the application form
- update your personal data.

PROFICIENCY REQUIRED FOR ADMISSION (FIRST AND SECOND LANGUAGE)

You can demonstrate language proficiency in the following ways:

a) you declare, in the application portal, that Italian, German or English was the main teaching language in your final highschool year (corresponds to level C1). If your highschool was one of the trilingual secondary schools in the Ladin valleys of South Tyrol, this will be accepted as demonstrating proficiency in both German and Italian (corresponds to level B2 for both languages);

b) you declare, in the application portal, to be awarded an undergraduate or postgraduate degree in Italian, German or English. Graduates of unibz, enrollo ̇ before 2011, who have not certified their language proficiency in the three languages, must sit a mandatory language placement test;

c) you upload, in the application portal, a recognised certificate (see https://www.unibz.it/en/services/language-centre/study-in-three-languages/ ). If you can't upload the certificates, you can send them by e-mail as PDF files or deliver them in person to the Language Centre. The certificates can be uploaded or forwarded during the following periods:
   - 18 May - 20 July 2017, 12.00 midday

d) you pass a language test organised by the Language Centre of unibz. Enrolment for these tests is done online through the application form:
   - 16-17 March 2017 (enrolment from 22.02. to 10.03.2017)
   - 20 April 2017 (enrolment from 20.03. to 14.04.2017)
   - 6 June 2017 (enrolment from 4.05. to 25.05.2017)
   - 10 July 2017 (enrolment from 8.06. to 4.07.2017)

If necessary, the exam sessions in April, June and July will be extended by one day and then possibly take place on 21 April, 7 June and 11 July 2017.

Results will be available immediately after the tests.
Please note: There are no language tests after the deadline for application.

Please note: You can take language exams up to the B2 level. The C1-level exam won't be offered during the above sessions. Master's degrees candidates who do not have a C1-level certificate for the first language will need to contact the Language Centre (language.centre@unibz.it).

Please note: In case your final title has been awarded by an Italian public establishment, certificates and diplomas must be substituted by self-declarations.

FURTHER LANGUAGE PROFICIENCY (THIRD LANGUAGE)

If you have already acquired a certain level of language competence in the third language of tuition, i.e. your weakest language, we recommend to certify these competences as described above in letters c) and d).

If you are not able to certify your language competence in the third language of tuition and you are admitted to your studies at unibz you will have to take a placement test. You will receive an invitation to the test by e-mail. According to your actual level you will be assigned to a certain learning path so that you will be able to reach level B1 as soon as possible.

If you are an absolute beginner in the third language, or if your certifications or placement test results show a level below B1, you will be required to take a 3-week pre-semester intensive language course offered from 11 through 29 September 2017 (3 weeks = 120 hours of lessons). There will be 6 hours of lessons per day plus 2 hours of additional linguistic activities. Besides this intensive course, there will be various courses throughout the academic year and during the periods that are free of other lessons and exams.
You will be accompanied throughout the whole process of language learning by the Language Centre that offers **language courses free of charge** which will help you achieve the B1 level in the third language within the first year of study:

<table>
<thead>
<tr>
<th>Learning path 1</th>
<th>Starting from</th>
<th>Course modules</th>
<th>Hours of lessons</th>
</tr>
</thead>
<tbody>
<tr>
<td>Learning path 2</td>
<td>A0</td>
<td>A1.1+A1.2</td>
<td>B1.1a+B1.1b</td>
</tr>
<tr>
<td>Learning path 3</td>
<td>A1</td>
<td>A2.1+A2.2</td>
<td>B1.1a+ B1.1b</td>
</tr>
<tr>
<td>Learning path 3</td>
<td>A2</td>
<td>B1.1a+ B1.1b</td>
<td>B1.2a+B1.2b</td>
</tr>
</tbody>
</table>

**ONLINE APPLICATION**

Your application is submitted online through the application portal available at [https://aws.unibz.it/exup/en](https://aws.unibz.it/exup/en). You need to create an account, fill in the form online and upload the documents required as an electronic file. Through the application portal you can also upload your language certificates or register for the language exams.

Application for several courses is allowed.

<table>
<thead>
<tr>
<th>Deadlines</th>
<th>Begin</th>
<th>End (term of exclusion)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Application session</td>
<td>18 May 2017</td>
<td>20 July 2017, 12:00 midday</td>
</tr>
</tbody>
</table>

**ATTACHMENTS**

You should upload the required attachments for every selected degree course in the portal. In the portal, you can visualize the status of your application and your attachments with the help of colours (e.g. missing documents will be highlighted in red). Evaluation can then only take place on the basis of the documentation you have uploaded in the portal by the deadline. If your application is incomplete, you will be excluded from the admission procedure.

You have to upload:
- a passport-size colour photo;
- a photocopy of a valid identity card or passport (front/back); attention: if your document is invalid, incomplete or unreadable, you will be excluded from the admission procedure.
- the attachments listed in the section entitled “Selection procedure”.

Applicants with a qualification gained abroad must also upload:
- the diploma of their qualification: those not yet in possession of the diploma can upload it upon enrolment at the very latest;
- an official translation of the qualification into Italian (not necessary for qualifications in German or English);
- the Diploma supplement, in the case they have achieved their university title in a Member State of the European Union (or in Switzerland, Liechtenstein, Norway or Iceland). In the Diploma supplement it must be indicated:
  - that the student has achieved at least 180 credit points (ECTS) and
  - that the study title gives access to a Master course.

In case of doubt, unibz reserves the right to request further documents (e.g. declaration of equivalent value);
- the declaration of equivalent value of the applicants qualification, in the case they have achieved their university title in a State who is not part of the European Union, or when the Diploma supplement is missing. Those not yet in possession of the declaration can upload it upon enrolment at the very latest;
- the valid permit to stay for Italy (only for non EU-citizens legally resident in Italy) – see below.

**The declaration of equivalent value (or diploma supplement for titles achieved in the EU or in the European Economic Area)**

If you have a qualification from abroad you must certify that your qualification would grant you entry to a similar university course in the country where you achieved this qualification. For that reason, you must:
- apply for the “dichiarazione di valore” (declaration of equivalent value) at the Italian consulate or embassy abroad (the declaration must be applied for as soon as possible since it can often require long processing times).
• upload the declaration upon enrolment at the very latest, together with the other relevant
documents.

Application by non-EU citizens
• If you have a valid permit to stay in Italy (see article 39, paragraph 5 of decree no. 286 of
25.07.1998: "permesso di soggiorno" for work, family reasons, political or humanitarian asylum,
religious reasons), you apply directly to the University as described above and must submit a copy
of your valid permit to stay. A permit to stay for study reasons or a visa for tourism is not sufficient. If
the permit deadline has expired, a renewal request must also be attached. NB: if you do not provide
the permit for one reason or another, you will be automatically considered a non-EU citizen living
abroad and therefore subject to the admission procedure through the Italian authorities acting in your
country of origin.
• If you are resident abroad, you must carry out the enrolment procedures both through the
Italian authorities (consulate or embassy) in your country and directly with the University. The
deadlines imposed by the Italian Ministry of Education, Universities and Research
(http://www.studiare-in-italia.it/studentistranieri/) must be respected. Should you not follow this
procedure with your local Italian consulate, the application that you delivered direct to the University
will be declared null and void. Please note that non EU-citizens resident abroad can apply for one
course only!

ADMISSION PROCEDURE

In addition to language certification and admission requirements, you must go through a two-step
selection procedure in order to access the programme.

Stage 1: Evaluation of the documents presented. The first step is an evaluation of the documents –
by the Selection Committee - presented with the application.

The following documents need to be uploaded in the application portal by 12.00 midday on 20 July
2017:
  a) academic qualification:
    - if graduated in Italy: diploma supplement or substitute-declaration (following the Italian D.P.R. no.
      445/2000) of the degree awarded, final mark, exams passed with corresponding marks, the dates in
      which the exams were passed, the credit points, the subject areas, and the teaching hours;
    - if graduated abroad: diploma supplement or final degree certificate issued by the foreign university (to
      be translated into English if in a language other than Italian, German or English) detailing the final mark,
      exams passed as well as corresponding marks, the dates in which the exams were passed, the credit
      points, and the teaching hours. A description of the contents of single courses is recommended; it is
      advisable to attach a declaration of value or similar document by the university with the indication of the
      lowest mark needed in order to achieve the degree as well as the highest mark obtainable;
  b) curriculum vitae (pdf);
  c) outline of a project proposal (pdf), on which you would want to work for a semester. In max. two
    A4 pages, the main points must be explained concisely, clearly and appealingly. You can freely choose the
    style and the way of presenting this outline (text, images, graphics, etc). The outline can be written in
    Italian, German or English.

Portfolio: You need also to deliver by 12.00 midday on Thursday 20 July 2017 your portfolio of
work (on paper or as a URL if the portfolio is web-based) to the following address making sure the subject
“MA in Eco-Social Design application” is clearly visible:

Free University of Bozen-Bolzano
Universitätsplatz 1-Piazza Università 1
I-39100 Bozen-Bolzano (BZ)
design-art@unibz.it

Based on the documents received, the commission will decide, after judging the attitude and motivation,
which applicants will be admitted to the second stage of the selection process.

Stage 2: Interview
The second stage consists of an interview designed to allow everyone to get to know each other and to
assess the ability, motivation, interdisciplinary interest and creativity of the applicant.
The interviews will take place from **27 July 2017**. If you are unable to come to Bozen - Bolzano, there is the opportunity to do the interview via Skype or other video-conferencing software.

**ADMISSION RANKING LISTS**

The Selection Committee will only evaluate the documentation presented by the application deadline. Two admission ranking lists will be drawn up: one for EU citizens (and citizens of other countries who enjoy parity of treatment) and one for non-EU citizens resident abroad.

The ranking lists will be published by 4 August 2017 on the website [https://www.unibz.it/en/applicants/ranking-lists/](https://www.unibz.it/en/applicants/ranking-lists/) and are only valid for the academic year for which they have been drawn up.

If you are high up enough on the ranking list to be admitted for one degree course, but you are not any more interested in, you are required to compile the form for the renunciation and to submit it by e-mail to the Student Secretariat ([studsec@unibz.it](mailto:studsec@unibz.it)). This declaration of renunciation cannot be recalled and enables the Student Secretariat to contact the applicants who are next in the ranking list.

The link to the renunciation form is available here: [https://www.unibz.it/assets/Documents/Applicants/unibz-renunciation-of-study-place-en.pdf](https://www.unibz.it/assets/Documents/Applicants/unibz-renunciation-of-study-place-en.pdf)

**CONFIRMATION OF STUDY PLACE AND ENROLMENT**

If you have been admitted to more than one degree courses, you can only confirm a study place in one of them. With this confirmation you refrain from the admission to the other degree courses and lose the right to move up in the other ranking lists.

For enrolment you need to:

1. **pay the first instalment of university fees** (743,50 €)
2. **in the application portal**, choose the course and upload the payment receipt (to confirm your study place). Please note that payment will only be accepted once the receipt has been uploaded in the portal - it is not enough just to make the payment, otherwise you will lose your study place!

<table>
<thead>
<tr>
<th>Deadline</th>
<th>24 August 2017</th>
</tr>
</thead>
</table>

If you do not respect this deadline, you will automatically lose your place which will be offered to the subsequent applicant in the ranking list.

**Please note** that payment does not allow you to receive student status, which will be acquired upon enrolment. If you have a confirmed study place, there will be no refund of the university fees unless, in the event of non-EU applicants resident abroad, you do not receive the necessary documents from the Italian authorities in your country.

3. **in the application portal**, enrol online.

<table>
<thead>
<tr>
<th>Deadline</th>
<th>Begin</th>
<th>End</th>
</tr>
</thead>
<tbody>
<tr>
<td>4 August</td>
<td>24 August 2017, 12:00 midday</td>
<td></td>
</tr>
</tbody>
</table>

Enrolment is recommended as early as possible, so you have the possibility to upload incomplete documents before the end of the deadline.

If you don’t respect the deadline for enrolment, you will lose your study place, which will be offered to the subsequent applicant in the ranking list.

**If you have gained your qualification abroad you must upload (if not uploaded upon application):**

- diploma of your qualification
- official translation of your diploma into Italian (translation is not necessary if the certificates have been issued in German or English)
- the Diploma supplement, in the case they have achieved their university title in a Member State of the European Union (or in Switzerland, Liechtenstein, Norway or Iceland). In the Diploma supplement it must be indicated:
At the beginning of the academic year you have to submit the originals of the above mentioned documents to the Student Secretariat.

If you are a non-EU citizen resident abroad:

If you are able to be admitted to the admission procedure of the course you applied for (check the admission ranklists), the Italian Authorities in your own country will issue you with the entry visa for studies/university: this will allow you to arrive in Italy to sit any entrance tests you have to take, and to enrol for the course that you have pre-enrolled for, after passing the selection procedure.

According to Italian law, within 8 working days of your arrival in Italy, you must have applied for the permit to stay: as soon as you arrive you should go to the Advisory Service and you will be given all the information so that you can start this procedure.

Once you will obtain your permit of stay for Italy (permesso di soggiorno), you have to deliver it to the Student Secretariat personally or via e-mail.

Students intending to transfer from another Italian University to unibz have to submit to the Student Secretariat - at the beginning of the academic year - a copy of the transfer application presented at your university of origin.

TUITION FEES

Enrolment taxes and fees for the 2017/2018 academic year amount to **1,343,50 €**.

<table>
<thead>
<tr>
<th>Deadlines for payment</th>
<th>1st instalment (743,50 €)*</th>
<th>2nd instalment (600 €)</th>
</tr>
</thead>
<tbody>
<tr>
<td>for all applicants</td>
<td>by 24 August 2017</td>
<td>by 31 March 2018</td>
</tr>
</tbody>
</table>

* The first instalment includes the provincial tax for the right to study of 143,50 € and a revenue stamp of 16 €.

The first instalment must be paid in order to enrol.

Delayed payment of the second instalment will result in a fine being levied. If you have not paid your taxes or other fees, you will be unable to take exams and will not be able to transfer to other universities or other degree courses.

If you drop out of a course, interrupt your studies or are excluded from studies, you are not entitled to reimbursement of fees.

Exemption from the University fees (and the provincial tax) is granted to:

- Disabled students with a disability up to or exceeding 66%: the disability certificate, issued by the health authorities, must be presented at the beginning of the academic year.
- Foreign students who have been granted a scholarship from the Italian government.

Entitled to receive a refund of the tuition fees are those students who benefit from a scholarship granted by the Autonomous Province of Bozen - Bolzano (see below).

RECOGNITION OF CREDIT POINTS

After enrolment, you can apply for recognition of the credit points gained at the end of your previous university studies, if they are compatible with the subjects offered.

You can fill out the online application using Cockpit (Intranet for students, access will be possible only after enrolment).

The Degree Council will evaluate the application and the credit points - if recognised - will be inserted in your student’s career.

Further information are available in the Faculty Secretariat.
**ADVISORY SERVICE**

The Advisory Service informs you about the faculties and the degree courses on offer and provides support regarding your choice of study. At the InfoPoints in Bozen-Bolzano and Brixen-Bressanone you can view information material and receive information about the courses. There is also an individual consultation service available. Addresses and telephone numbers can be found on the last page of this Manifesto.

**STUDENTS WITH DISABILITIES OR LEARNING DISORDERS**

Students with disabilities:
- Support during the admission procedure: you need to contact the Advisory Service to submit evidence of your disability at least one month before any admission exams. The Advisory Service will arrange the support according to your needs so that you can sit the admission exams without difficulty. You must therefore submit a certificate of disability to the Advisory Service, Piazza Università 1 – Bozen-Bolzano, either in person by appointment, or via fax (+39 0471 012109), by the application deadline.
- Support while you study: please contact the Advisory Service to discuss any further support you may need throughout your time at the University.
- Exemption from tuition fees: please read the paragraph entitled “Tuition Fees”.

Students with learning disabilities (law n.170/2010):
- Support during the admission procedure: you are entitled to receive 30% extra time for written entrance examinations. You need to submit an evaluation that documents your learning disorder (diagnosis) to the Advisory Service, Piazza Università 1 – Bozen-Bolzano, either in person by appointment, or via fax (+39 0471 012109), by the application deadline. The certification provided must have been issued by an institution recognised by your national health service and the diagnosis submitted cannot be accepted if it is more than 3 years old.
- Support while you study: please contact the Advisory Service to discuss any further support you may need throughout your time at the University.

Other forms of support are offered by the School and University Welfare Office of the Autonomous Province of Bozen-Bolzano (address and other details can be found on the last page).

**STUDY GRANTS AND STUDENT ACCOMMODATION**

The School and University Welfare Office of the Autonomous Province of Bozen-Bolzano (Amt für Hochschulförderung - Ufficio per il Diritto allo Studio universitario) can be contacted for:
- **Accommodation**: you can apply from Tuesday, **11 April 2017**. We advise you to complete the application for accommodation as soon as possible, already upon application at the University or before knowing the admission procedure results: the assignment of accommodation in student hostels follows a first-come, first-served policy. You can find further information regarding registration procedure on the services portal of the Autonomous Province of Bozen-Bolzano from mid-March: [www.provinz.bz.it/diritto- allo-studio > Assistenza universitaria > Alloggi in Alto Adige](http://www.provinz.bz.it/diritto- allo-studio > Assistenza universitaria > Alloggi in Alto Adige);
- **Study grants**: For information, you can contact the above-mentioned office or the “Südtiroler HochschülerInnenschaft” (sh.asus), which can give information and help with online applications. Students from non-EU countries will be eligible for these study grants only after one year of regular residence in South Tyrol;
- **Refund of the provincial tax**.

Addresses and telephone contacts are indicated on the last page of this Manifesto.
STUDY PLAN

The Programme comprises 3 projects and 7 other courses that make up 78 university credit points. A further 42 credits are allocated in the following way:

- 12 credits for electives
- 18 credits for the final degree thesis
- 6 credits for 2 language courses
- 6 credits for seminars which provide useful knowledge for the introduction in to the job world

Attendance of the courses of this programme - although not compulsory - is necessary given its practical nature and the intensive project work planned. Attendance of the seminars which provide useful knowledge for the introduction in to the job world is compulsory.

The workload for students is estimated at 25 hours of work for each credit point. The share of the total time dedicated to personal study or other individual learning activities is between 13 and 20 hours for each credit. Every year the Faculty Council decides what the share of the total time devoted to classroom-based activities will be, based on the specific learning needs of individual learning activities, subject to the minimum number of hours reserved for personal study or other individual training activities type as per art. 5, paragraph 2 of Ministerial Decree 16.3.2007.

The teaching language of each course (Italian, German or English) will be announced at the beginning of each semester.

PROJECTS

<table>
<thead>
<tr>
<th>Subject</th>
<th>Contents</th>
<th>Hours</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>PROJECT 1</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Design 1</td>
<td>Methods, strategies and techniques of design, applied to a transdisciplinary theme relevant to the Alpine area, in particular taking into consideration the environmental and social implications.</td>
<td>90</td>
<td>9</td>
</tr>
<tr>
<td>Design Research</td>
<td>Annual course: Methods and techniques of design research related to project 1 and 2</td>
<td>60</td>
<td>6</td>
</tr>
<tr>
<td>PROJECT 2</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Design 2</td>
<td>Methods, strategies and techniques of design, applied to a transdisciplinary theme relevant to the Alpine area, in particular taking into consideration the environmental and social implications.</td>
<td>90</td>
<td>9</td>
</tr>
<tr>
<td>PROJECT 3*</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>(modular)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Design 3</td>
<td>Module Design 3: Methods and techniques of design research and social research, conceptual- and project design and of experimental design, with a particular consideration of the environmental and social implications.</td>
<td>90</td>
<td>1 exam 18 CP (12)</td>
</tr>
<tr>
<td>Design Research</td>
<td>Module Design research.</td>
<td>60</td>
<td>(6)</td>
</tr>
</tbody>
</table>

* This project can only be taken once the exams of project 1 and 2 have been passed.

COURSES

All the courses below must be attended by the students during the four semesters. Some of these courses are compulsory whereas others are compulsory within a choice (it means that one or more courses must be chosen among the offered ones). The order in which these courses are followed can be chosen by the student.
### SKILLS AND TECHNOLOGIES COURSES

<table>
<thead>
<tr>
<th>Subject</th>
<th>Contents</th>
<th>Hours</th>
<th>credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>Compulsory course</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Interface Design</td>
<td>Practices, methodologies, strategies and tools of Interface design</td>
<td>60</td>
<td>6</td>
</tr>
</tbody>
</table>

Compulsory courses within a choice – students choose 1 of the following courses

<table>
<thead>
<tr>
<th>Subject</th>
<th>Contents</th>
<th>Hours</th>
<th>credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>Design &amp; Production</td>
<td>Understanding of materials and creative relation with production techniques and production systems, with particular attention to environmental and social implications, production, distribution and to the entire life cycle of products.</td>
<td>60</td>
<td>6</td>
</tr>
<tr>
<td>Web- &amp; Media Design</td>
<td>Methodologies, strategies, techniques and tools of web and media design and cross-media projects.</td>
<td>60</td>
<td>6</td>
</tr>
<tr>
<td>Design &amp; Materials</td>
<td>Understanding of materials and creative relation with materials and processing, with particular attention to environmental and social implications, the production and the entire life cycle of products.</td>
<td>60</td>
<td>6</td>
</tr>
<tr>
<td>Information Design</td>
<td>Practices, methodologies, strategies and tools of information design, visual storytelling and visualisation.</td>
<td>60</td>
<td>6</td>
</tr>
</tbody>
</table>

### SCIENCE AND KNOWLEDGE COURSES

<table>
<thead>
<tr>
<th>Subject</th>
<th>Contents</th>
<th>Hours</th>
<th>credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>Compulsory courses</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Political Ecology</td>
<td>Concepts, methods, tools, practices and strategies of political ecology, as the study of relationships between the environmental changes and political, social and economic aspects.</td>
<td>30</td>
<td>6</td>
</tr>
<tr>
<td>Ecosocial Economics</td>
<td>Concepts, methodologies, tools, practices and strategies of the economy, with particular reference to sustainable development, social innovation, eco-social management of businesses and local and to regional economic cycles.</td>
<td>30</td>
<td>6</td>
</tr>
</tbody>
</table>

Compulsory courses within a choice – students choose 2 of the following courses

<table>
<thead>
<tr>
<th>Subject</th>
<th>Contents</th>
<th>Hours</th>
<th>credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>Media Studies</td>
<td>Concepts, methodologies, tools, practices and strategies of media studies and other approaches to the study of the media with a focus on digital media, telematics networks and social networks.</td>
<td>30</td>
<td>6</td>
</tr>
<tr>
<td>Sociology</td>
<td>Concepts, methodologies, tools, practices and strategies of sociology with particular reference to the study of rural and urban sociology and environmental sociology in relation to the phenomena of social and technical innovation and, more generally, to social change within the Alpine area.</td>
<td>30</td>
<td>6</td>
</tr>
</tbody>
</table>
**Moderation & Participation**
Concepts, methodologies, tools, practices and strategies for the promotion of participation and for the moderation of public controversies.  

**Cultural Anthropology**
Methods and techniques of cultural- and social anthropology, with particular reference to contemporary changes such as migration, the changes in work and demographic development, as well as issues of relevance to the Alpine area, such as the coexistence of different cultures and languages.

### TECHNICAL WORKSHOP COURSES
In order to gain access to the various workshops, you have got to follow the respective introductory courses to the workshops. Over the course of the four semesters, you follow at least three specialization courses in workshops, choosing them from the following below:

<table>
<thead>
<tr>
<th>Name</th>
<th>Contents</th>
<th>30</th>
<th>6</th>
</tr>
</thead>
<tbody>
<tr>
<td>Carpentry workshop</td>
<td>Woodworking techniques</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Metal workshop</td>
<td>Techniques and processing of metals</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Plastics workshop</td>
<td>Techniques of plastics processing</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Digital modelling workshop</td>
<td>CAD/CAM/ CNC/CAQ, rapid prototyping, rapid production</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Print workshop</td>
<td>Serigraphy – relief printing and pad printing techniques</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Cutting and binding workshop</td>
<td>Cutting and binding techniques</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Photography workshop</td>
<td>Photographic techniques</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Video workshop</td>
<td>Video techniques</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Assembly space (Bankraum)</td>
<td>Assembly of the finished products</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Surface treatment workshop</td>
<td>Surface treatment (wood staining, wax, oil, varnish, etc.)</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

In the following workshops no specialisation courses are being offered:

<table>
<thead>
<tr>
<th>Name</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Shaping and moulding workshop</td>
<td>Techniques for modelling shapes and moulds in clay and plaster</td>
</tr>
<tr>
<td>Materials and technologies workshop</td>
<td>Materials science in design: materials – semi-finished products - objects</td>
</tr>
<tr>
<td>Computer workshop</td>
<td>IT methodologies and instruments</td>
</tr>
<tr>
<td>Electronics workshop (drama läb)</td>
<td>Instruments and methodologies of &quot;User Experience Design&quot; and &quot;Physical Computing&quot;</td>
</tr>
</tbody>
</table>

### LANGUAGE COURSES
During the four semesters, you must follow two language courses from the following:

<table>
<thead>
<tr>
<th>Course</th>
<th>Contents</th>
<th>Hours per course</th>
<th>credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>English specialised MA 1</td>
<td>Specialised language</td>
<td>30</td>
<td>3</td>
</tr>
<tr>
<td>English specialised MA 2</td>
<td>Specialised language</td>
<td>30</td>
<td>3</td>
</tr>
</tbody>
</table>
FREE CHOICE COURSES
You have to choose 2 free choice courses for a total amount of 12 credit points. These courses may be chosen among those offered by the Faculty of Design and Art and/or those of the other Faculties of unibz. At the beginning of each academic year, the Faculty announces which courses are offered and recognized as free choice.

SEMINARS
During the 4 semesters, students must attend 3 seminars which provide useful knowledge for the introduction in to the job world, among the offered ones, for a total of 6 credits. Attendance of the seminars is compulsory and foresees a pass/fail test.

DEGREE THESIS
In the fourth semester, you develop a final project as your master’s degree. This work is overseen by a thesis supervisor and a co-supervisor. It is presented and discussed before a board and can be presented in one or more of the master’s teaching languages.

<table>
<thead>
<tr>
<th>Subject</th>
<th>Contents</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>Master's thesis (MA)</td>
<td>Project chosen by the student</td>
<td>18</td>
</tr>
</tbody>
</table>

LECTURE HALLS AND CALENDAR
Teachings take place on the main premises of the unibz at the Faculty of Design and Art. The calendar detailing lecture halls and lecture times can be found on the website [https://www.unibz.it/en/timetable/](https://www.unibz.it/en/timetable/). Special teaching activities may also take place outside the semesters.
## 2017/18 Academic Calendar

<table>
<thead>
<tr>
<th>Event</th>
<th>Dates</th>
</tr>
</thead>
<tbody>
<tr>
<td>Application</td>
<td>18.05. - 20.07.2017 (enrolment by: 10.03.2017)</td>
</tr>
<tr>
<td></td>
<td>06.06.2017 (enrolment by: 25.05.2017)</td>
</tr>
<tr>
<td>Interview</td>
<td>27.07.2017</td>
</tr>
<tr>
<td>Publication of the ranking list</td>
<td>by 04.08.2017</td>
</tr>
<tr>
<td>Enrolment</td>
<td>04.08. - 24.08.2017</td>
</tr>
<tr>
<td>Infodays for Freshers</td>
<td>02.10. - 03.10.2017</td>
</tr>
<tr>
<td>Pre-semester</td>
<td></td>
</tr>
<tr>
<td>Intensive language courses</td>
<td>11.09. - 30.09.2017</td>
</tr>
<tr>
<td>1st semester</td>
<td></td>
</tr>
<tr>
<td>Teaching</td>
<td>02.10. - 22.12.17</td>
</tr>
<tr>
<td>Christmas holidays</td>
<td>23.12.17 - 07.01.18</td>
</tr>
<tr>
<td>Teaching</td>
<td>08.01. - 20.01.18</td>
</tr>
<tr>
<td>2nd semester</td>
<td></td>
</tr>
<tr>
<td>Teaching</td>
<td>26.02. - 29.03.18</td>
</tr>
<tr>
<td>Easter holidays</td>
<td>30.03. - 02.04.18</td>
</tr>
<tr>
<td>Teaching</td>
<td>03.04. - 17.06.18</td>
</tr>
<tr>
<td>Exam session</td>
<td></td>
</tr>
<tr>
<td>Winter</td>
<td>22.01. - 10.02.18 (1st study year)</td>
</tr>
<tr>
<td></td>
<td>22.01. - 17.02.18 (years after the first study year)</td>
</tr>
<tr>
<td>Summer</td>
<td>18.06. - 14.07.18</td>
</tr>
<tr>
<td>Autumn</td>
<td>27.08. - 15.09.18 (1st study year)</td>
</tr>
<tr>
<td></td>
<td>27.08. - 29.09.18 (years after the first study year)</td>
</tr>
</tbody>
</table>
## FOR FURTHER INFORMATION:

<table>
<thead>
<tr>
<th>WHO?</th>
<th>WHAT?</th>
<th>WHERE?</th>
<th>WHEN?</th>
</tr>
</thead>
</table>
| **Advisory Service**  
Tel. +39 0471 012 100  
study@unibz.it | General information and course guidance, foreign students and students with disability or learning difficulties, accommodation | At Bozen-Bolzano:  
Universitätsplatz/Piazza Università 1  
Building A – 1st floor  
Office A1.01 Infopoint | Tue + Thu  
14:00 - 16:00  
Wed + Fri  
10:00 - 12:30 |
| **Student Secretariat**  
Tel. +39 0471 012 200  
studsec@unibz.it | Online application, enrolment, tuition fees | Bozen-Bolzano  
Universitätsplatz/Piazza Università 1  
Building B – 1st floor  
Office B1.10 | Mon + Wed + Fri  
10:00 - 12:00  
Tue + Thu  
14:00 - 16:00 |
| **Faculty of Design and Art**  
Tel. +39 0471 015 000  
design-art@unibz.it | Admission procedure, ranking lists, didactics | Bozen-Bolzano  
Universitätsplatz/Piazza Università 1  
Building F – 5th floor | Mon + Tue + Thu + Fri  
09:00 - 12:00  
Wed  
10:00 - 12:00 |
| **Language Centre**  
Tel. +39 0471 012 400  
language.centre@unibz.it | Online upload of language certificates, enrolment to language assessment tests, language courses | At Bozen-Bolzano:  
Universitätsplatz/Piazza Università 1  
Building A – 1st floor  
Office A1.01 Infopoint | Tue + Thu  
14:00 - 16:00  
Wed + Fri  
10:00 - 12:30 |
| **Amt für Hochschulförderung / Ufficio per il Diritto allo Studio universitario**  
Office for School and University Assistance  
Tel. +39 0471 412 941/ 412 927  
hochschulfoerderung@provinz.bz.it | Grants, accommodation in student halls | At Bozen-Bolzano:  
Andreas-Hofer-Straße/Via Andreas Hofer, 18  
2nd floor  
Office 213, 216 (Grants)  
Office 214 (Student halls) | Mon + Tue + Wed + Fri  
09:00 - 12:00  
Thu  
08:30 - 13:00 / 14:00 - 17:30 |
| **South Tyrolean student association (sh.asus)**  
Tel. +39 0471 974 614  
bz@asus.sh | General information, support in filling out the application forms for grants | Bozen-Bolzano  
Kapuzinergasse/Via dei Cappuccini 2  
Ground floor | Mon – Thu  
09:00 - 12:30 / 14:00 - 17:00  
Fri  
09:00 - 12:30 |